





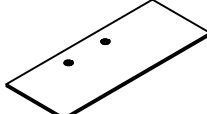
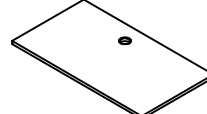

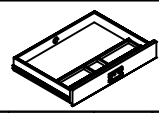
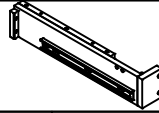

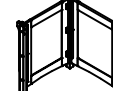



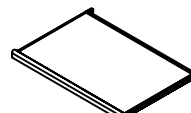
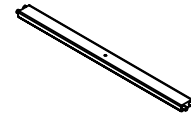





Hardware List(included in GCQ\GMB272RB1)

	29PCS Machine Bolts (1-1/4")		7 PCS Wood Dowels ( ø8x25mm)
	14 PCS Short (3/4") Flat Head Wood Screws		3 PCS Metal Grommet
	8 PCS Long( 1-1/4") Flat Head Wood Screws		2 PCS Keys For File Drawer Lock

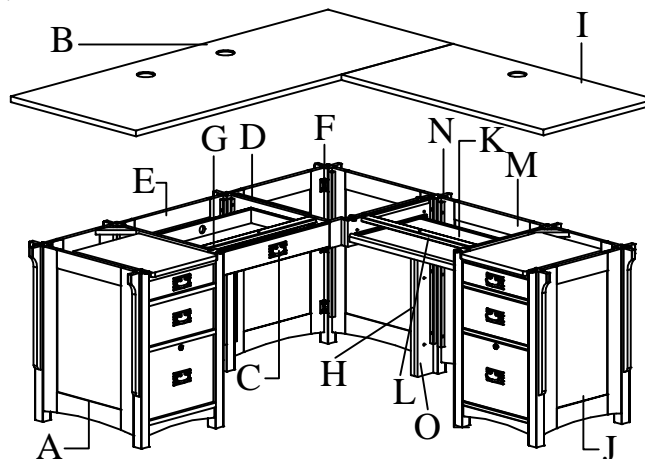
GCQ\GMB272RT Parts List					
B	R1 DESK TOP	1 PC	I	R2 DESK TOP	1 PC
					

GCQ\GMB272RB1 Parts List											
A	R1B PEDESTAL	1 PC	C	DROP FRONT CENTER DRAWER	1 PC	D	RHS GLIDE PANEL	1 PC			
											
E	BACK PANEL	1 PC	F	RSF&LSF SIDE PANEL	1 PC	G	CROSS BAR	1 PC	H	L-SHAPED RHS PANEL	1 PC
											

GCQ\GMB272RB2 Parts List								
J	R2B PEDESTAL	1 PC	K	KEYBOARD PULLOUT	1 PC	L	CROSS BAR	1 PC
								
M	BACK PANEL	1 PC	N	LEG	1 PC	O	L-SHAPED LHS PANEL	1 PC
								

**Caution :** Please read instructions thoroughly before unpacking assembly parts. Sharp, exposed staple tips can cause injury, therefore, for your protection, please remove any exposed staples used in packing.  
*Please keep all hardware parts out of the reach of children.*

1. We recommend that you should assemble this product with the assistance of another person; this will make assembly easier, and will help to eliminate damage to the product or injury to persons during assembly.
2. Be sure to check all packing materials carefully for small parts that may have come loose inside the carton during shipment.
3. Please do not over tighten screws or bolts.
4. Please put all parts on a non-abrasive floor before assembly, and follow the assembly steps to assemble your newly purchased product correctly and efficiently.



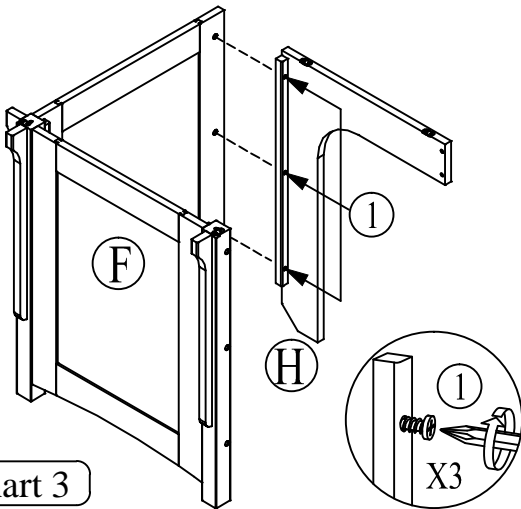
Notes: Need two people to assemble.

Instructions:

**Chart 1**

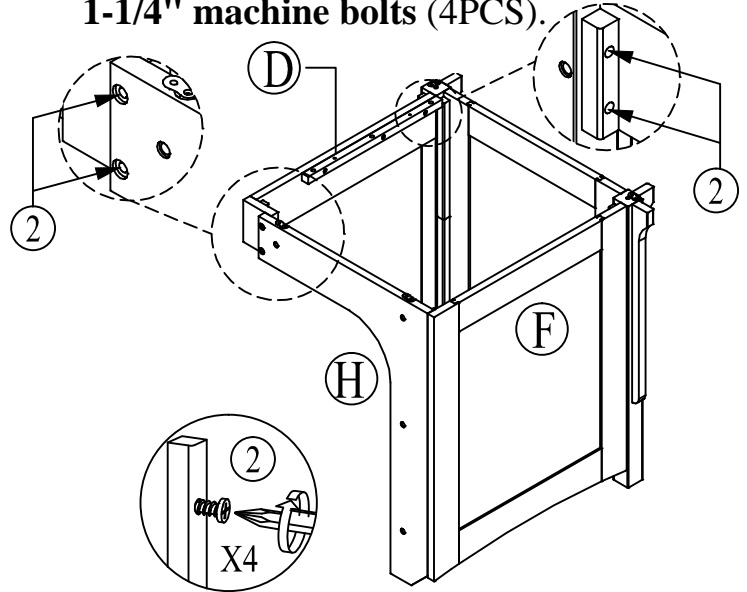
Step 1.

Align the L-Shaped RHS panel (H) to RSF&LSF side panel (F), insert and tighten with **1-1/4" machine bolts** (3PCS).



**Chart 2**

Step 2. Align the RHS glide panel (D) to the RSF&LSF side panel (F) and the L-Shaped RHS panel (H) to the RHS glide panel (D), insert and tighten with **1-1/4" machine bolts** (4PCS).



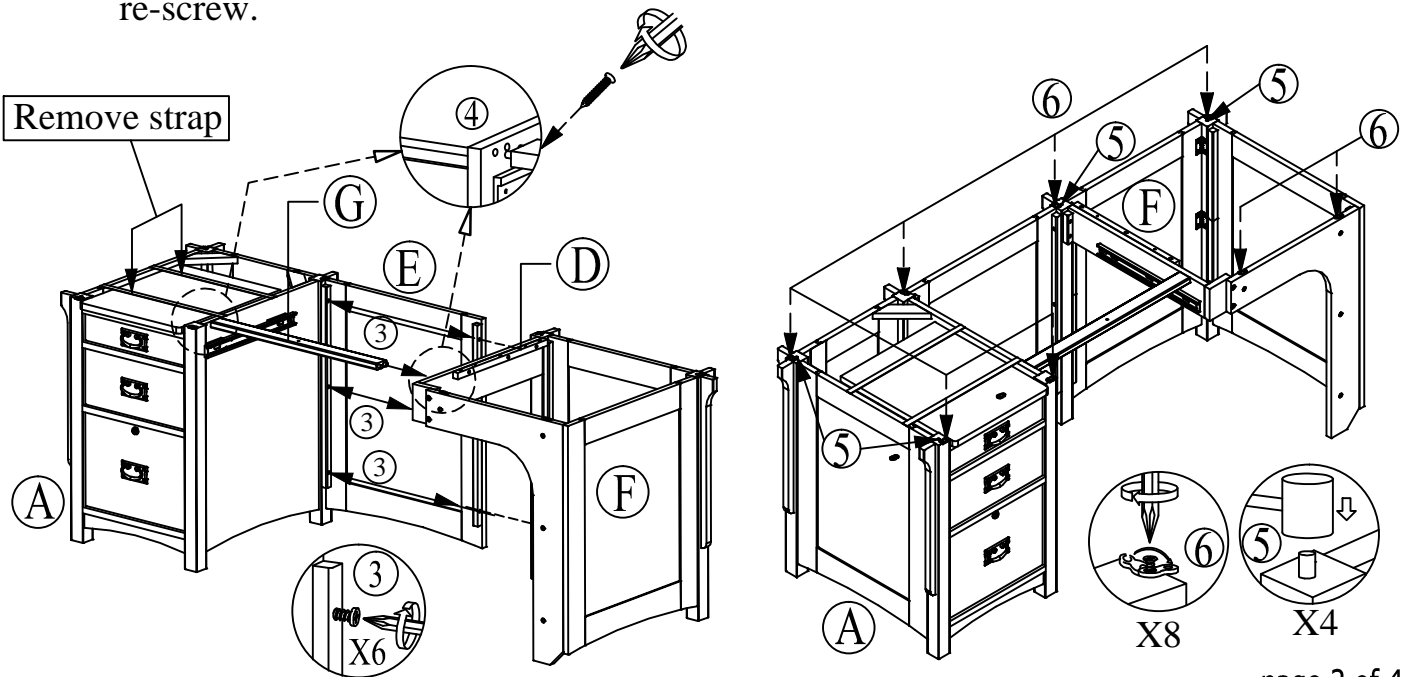
**Chart 3**

Step 3. Align the R1B pedestal (A) & RSF&LSF side panel (F) to the back panel (E), insert and tighten with **1-1/4" machine bolts** (6PCS).

Step 4. Using a mallet, carefully insert center crossbar (G) to the R1B pedestal (A) and RHS glide panel (D), tighten (**1-1/4"**) **flat head wood screws**(2 PCS).

Step 5. Hammer the **wood dowels** (4 PCS) on the R1B pedestal (A) & RSH&LSF side panel(F).

Step 6. Loosen the screw to adjust **metal figure 8** (8 PCS) of its direction of the panel and re-screw.

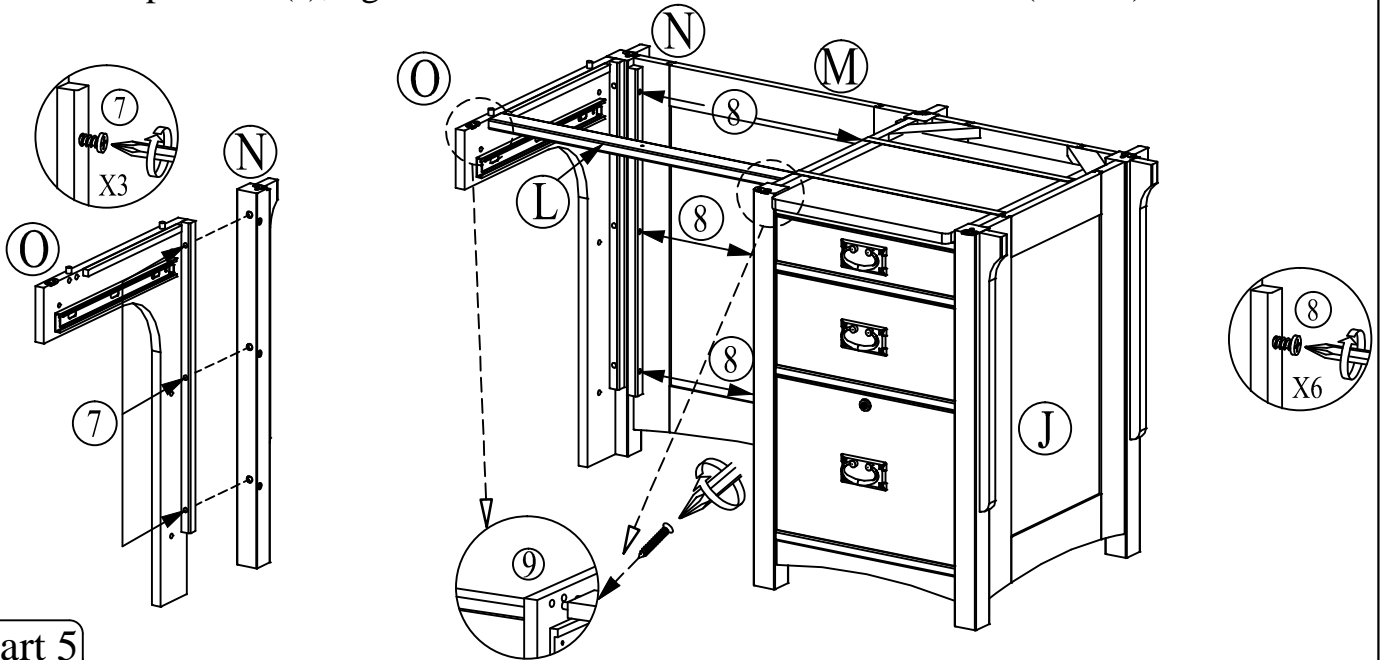


**Chart 4**

Step 7. Align the L-Shaped LHS panel (O) and Leg (N) , insert and tighten with **1-1/4" machine bolts** (3PCS).

Step 8. Align the R2B pedestal (J) & Leg (N) to the back panel (M), insert and tighten with **1-1/4" machine bolts** (6PCS).

Step 9. Using a mallet, carefully insert Cross Bar (L) to the L-shape LHS panel (O) and R2B pedestal (J), tighten with **1-1/4" flat head wood screws** (2 PCS).

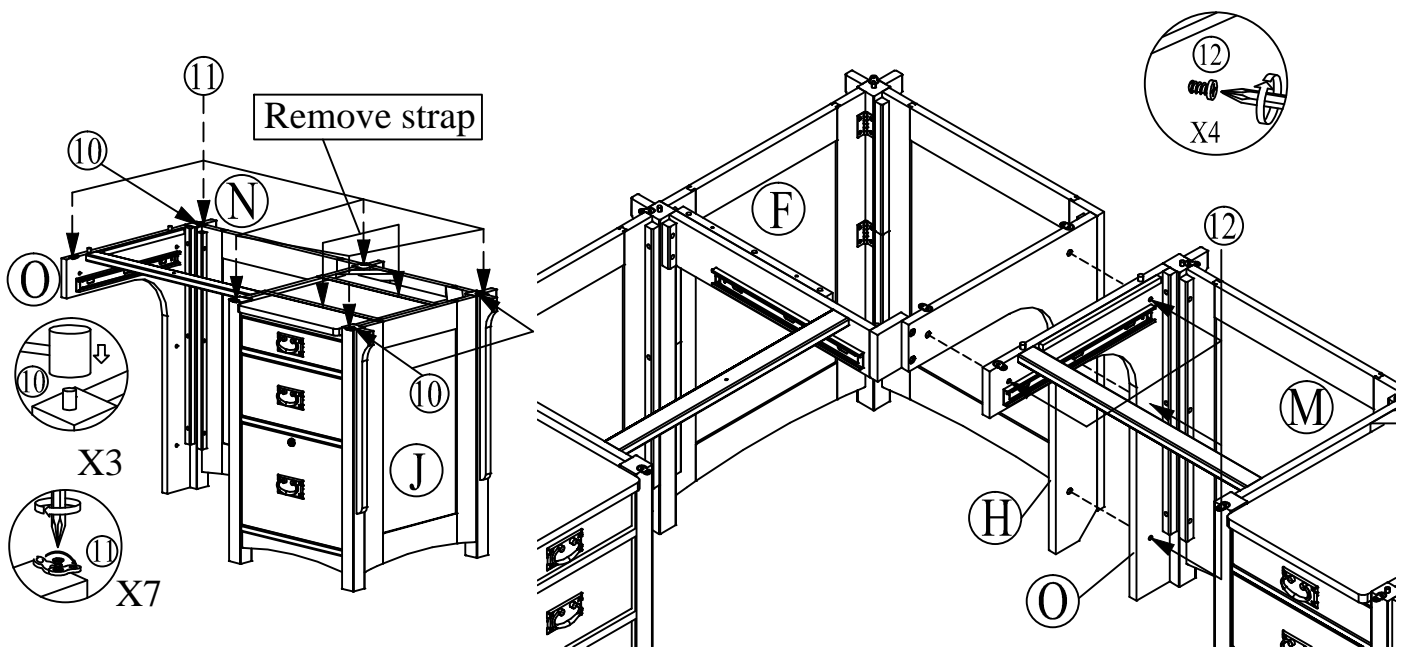


**Chart 5**

Step 10. Hammer the **wood dowels** (3 PCS) on the R2B pedestal (J) & Leg (N).

Step 11. Loosen the screw to adjust **metal figure 8** (6 PCS) of its direction of the panel and re-screw.

Step 12. Assemble the Return Desk to the Main Desk by inserting and tightening **1-1/4" machine bolt** (4PCS) at the front and the rear side of the L-Shaped RHS panel (H).

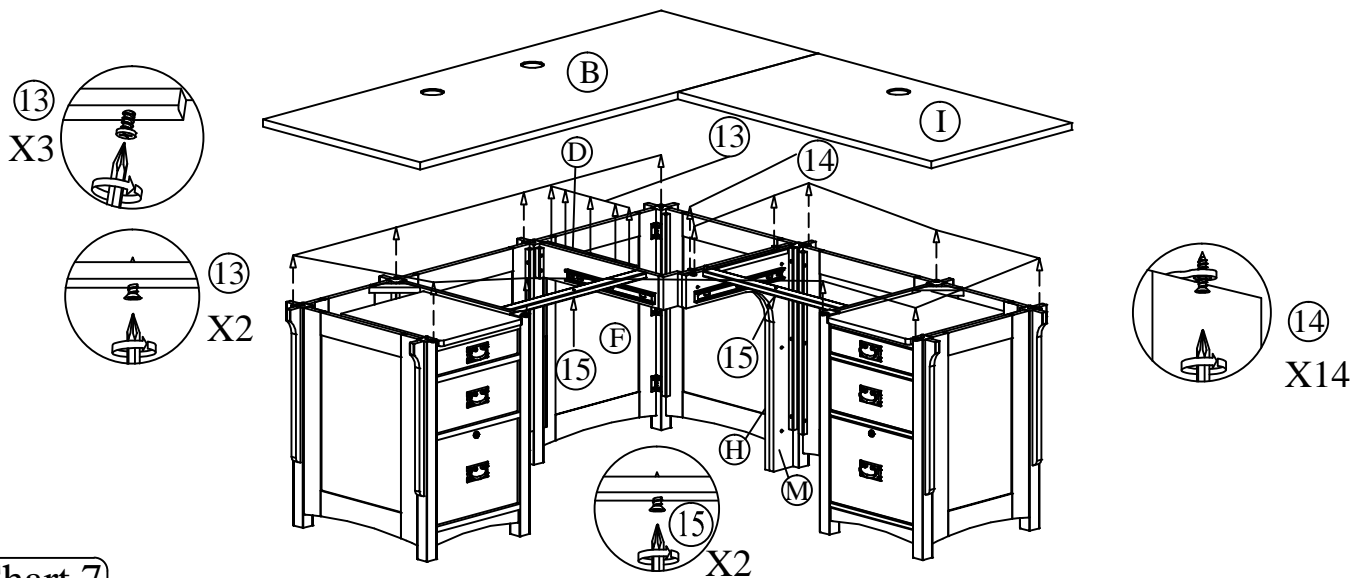


**Chart 6**

Step 13. Place and align R1 Desk Top (B) and R2 Desk Top (I) over the bases. Connect RHS Glide Panel (D) to R1 Desk Top (B) and use **1-1/4" machine bolts (3PCS)** and **1-1/4" flat head wood screw (2PCS)** to reinforce the assembly.

Step 14. Insert **short (3/4") flat head wood screws (14 PCS)** through metal figure 8 to connect R1 Desk Top (B) to Main Desk base and R2 Desk Top (I) to Return Desk base.

Step 15. Use long (1-1/4") flat head wood screws (2 PCS) to connect crossbar (G) and (L) to the R1 Desk Top (B) and R2 Desk Top (I).



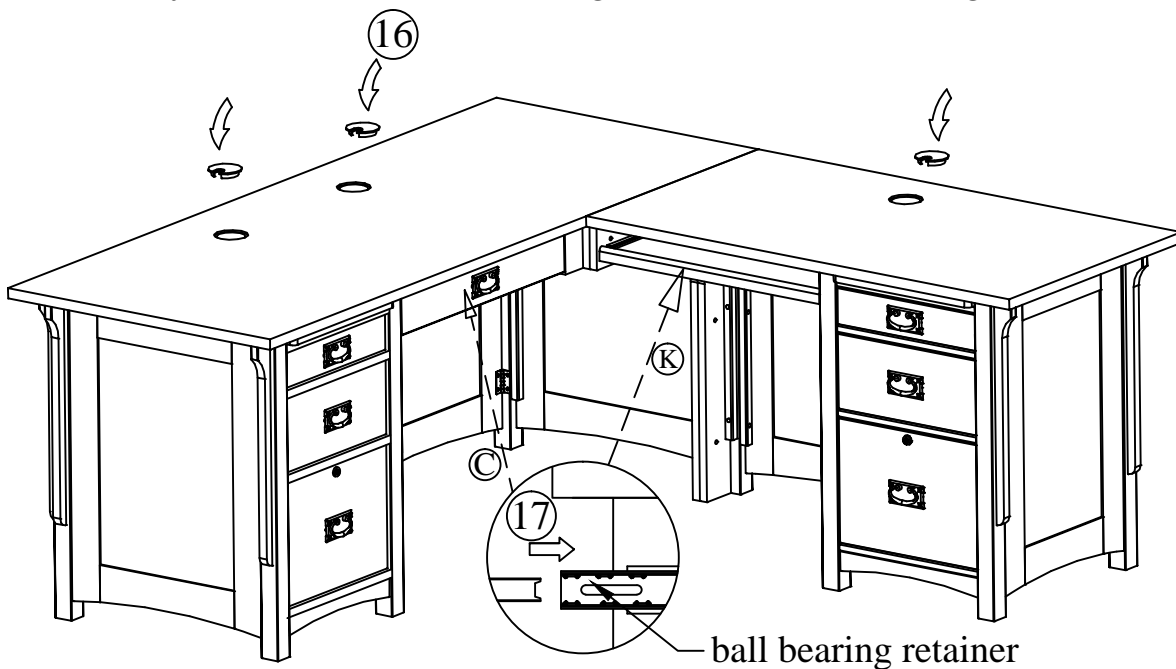
**Chart 7**

Step 16. Insert the two Grommets on top of the Main Desk and one Grommet on top of the Return Desk.

Step 17. Install the drop front center drawer (C) and keyboard pullout (K) to place.

**Important:**

(Be sure to move the ball bearing retainer all the way to the front of the glide and carefully slide the rails into the glides and ball bearing retainer.)



Assembly is now complete