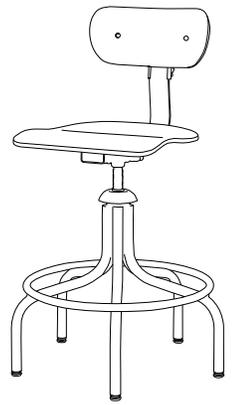


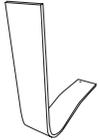


# CHAIR ASSEMBLY INSTRUCTION GUIDE

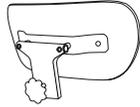
for BEVCO PLYWOOD CHAIRS  
1000 Series Swivel II Models



## PARTS LIST



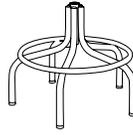
Support bar  
(1)



Backrest  
w/hinge assembly  
and handwheel  
(1)



Seat w/threaded  
stem & bell  
handwheel  
(1)

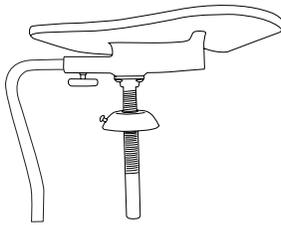


Tubular Base  
(1)



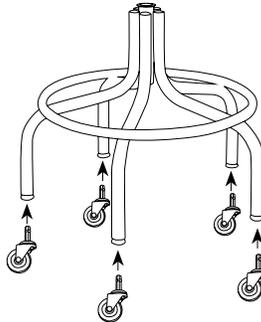
Casters  
(optional)  
(5)

**1**



Support bar is packed attached to seat. Loosen handwheel to remove support bar from seat bottom. Set aside.

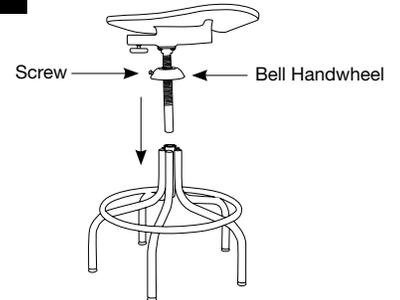
**2**



If optional casters were purchased with chair, insert caster into the end of each tubular steel leg.

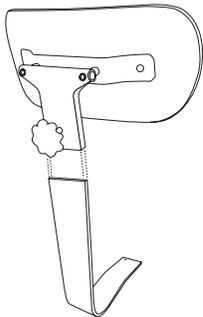
If casters were added after chair purchase, remove plastic glides, tap inserts into the end of each tubular steel leg using side of hammer, then insert casters.

**3**



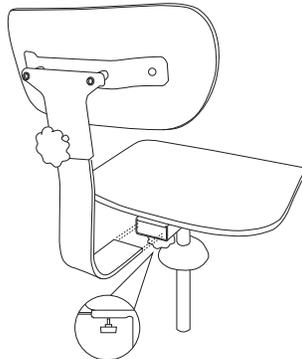
**A)** Insert stem of seat into base hub tube. **B)** Rotate large bell handwheel on threaded stem to select proper height. **C)** Tighten screw in bell handwheel enough to prevent removal of seat from base.

**4**



Loosen handwheel. Slide backrest onto the support bar, set at the desired height, tighten handwheel securely.

**5**



Slide bottom portion of support bar into the set control unit and tighten handwheel securely.

## REQUIRED MAINTENANCE

1. Every six (6) months lightly lubricate the threaded stem with a petroleum based grease.

2. Tighten all screws and handwheels periodically.

**CAUTION:** Failure to perform required maintenance may void your warranty.