



National Business Furniture

MSP____XX

Merit Teachers Desk with Single Pedestal Drawer Unit

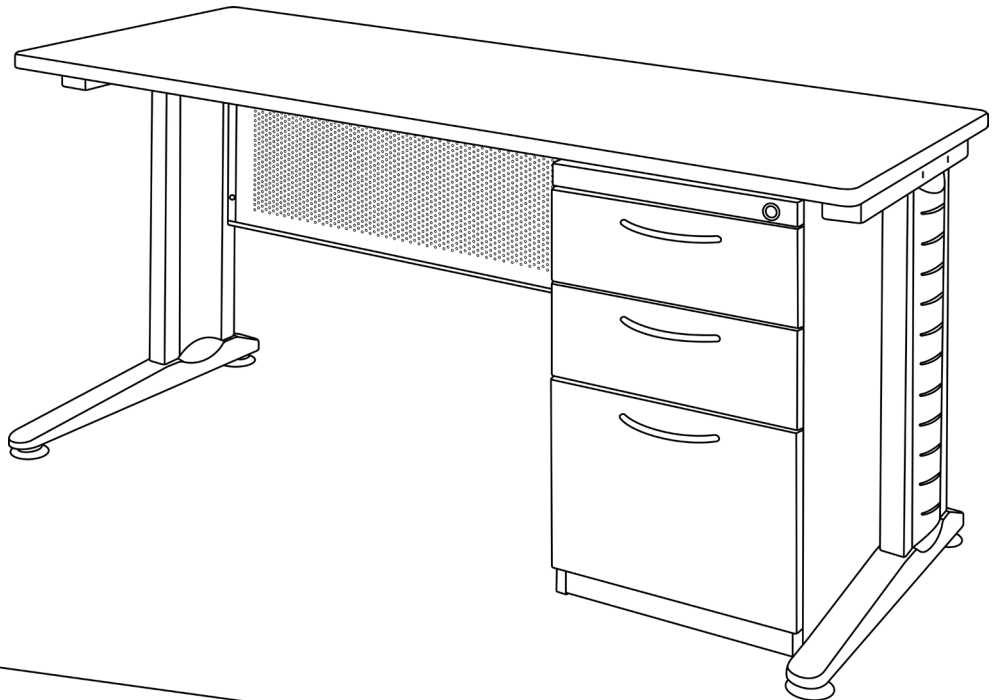
MDP____XX

Merit Teachers Desk with Double Pedestal Drawer Unit



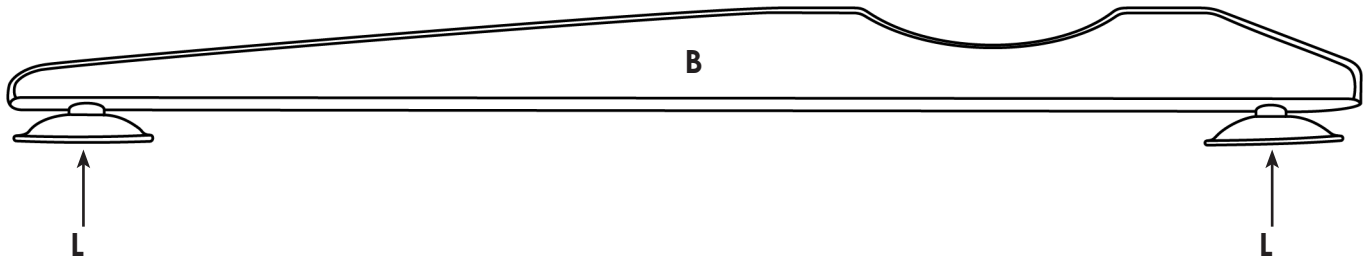
Notice: Table tops are double sided.
Make sure to assemble base/legs to
opposite side.

ex.) if you ordered a Mahogany table,
install legs on the Grey side of the top.



#	Part	Qty	Image	#	Part	Qty	Image
A	Top Bracket	2		H	Table Top	1	
B	Foot Bracket	2		I	Screw	6	
C	Back Support	2		J	Washer	4	
D	Front Support	2		K	Bolt	12	
E	Exterior Leg Cover	2		L	Glides	4	
F	Interior Leg Cover	2		M	Pedestal	1-2	
G	Modesty	1		N	Wood Screws	4-8	

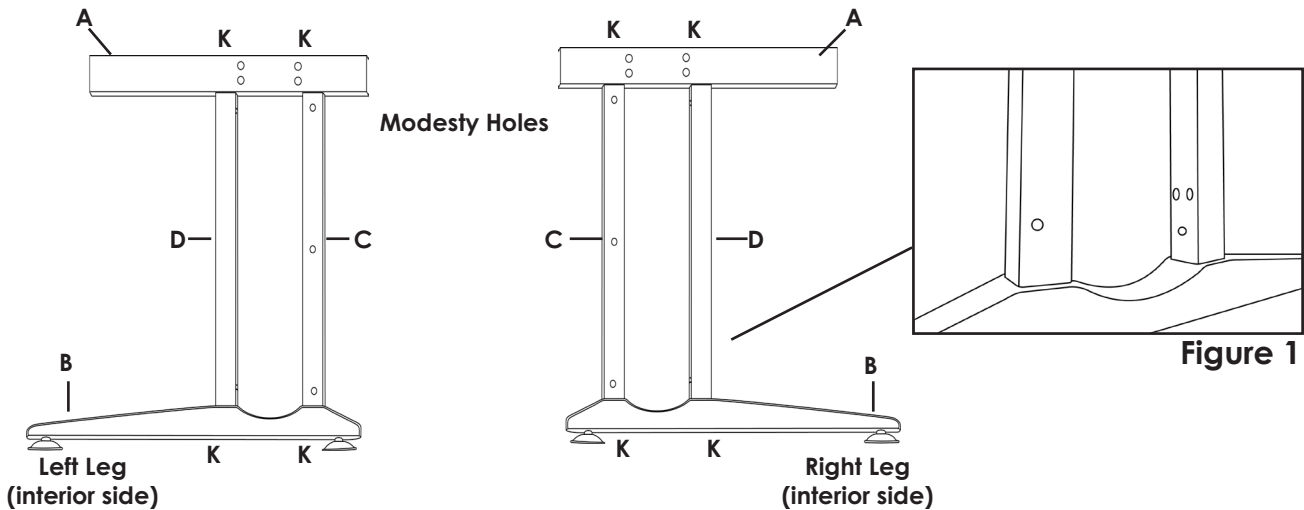
Step 1: Insert 2 Glides (L) into each of the Foot Brackets (B)



BEFORE STARTING STEP 2A-B, NOTE THE HOLE PLACEMENT IN FIGURE 1. The set of three holes on each of the Front Supports and Back Supports should face in towards each other.

Step 2A: Assemble Legs by inserting Back Support (C) into each Foot Bracket (B)
****NOTE: Modesty Holes on Back Support should face interior side as shown below.****

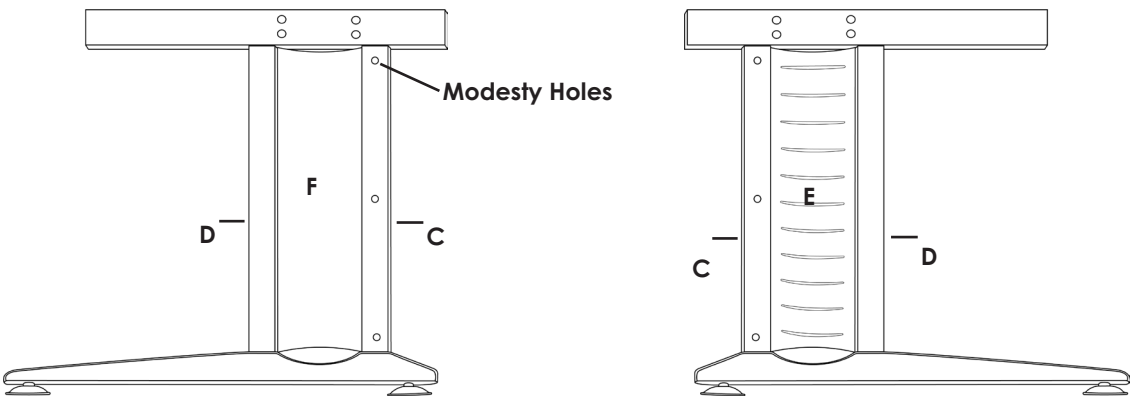
Step 2B: Now Insert the Front Supports (D) into each Foot Bracket (B). Then insert each Top Bracket (A) into the Front Supports (D) and Back Supports (C). Finally, attach the Foot Brackets (B) and Top Brackets (A) to the Front Supports (D) and Back Supports (C) with 4 Bolts (K) per Leg.
****NOTE: Do not tighten bolts until all bolts have been started.****



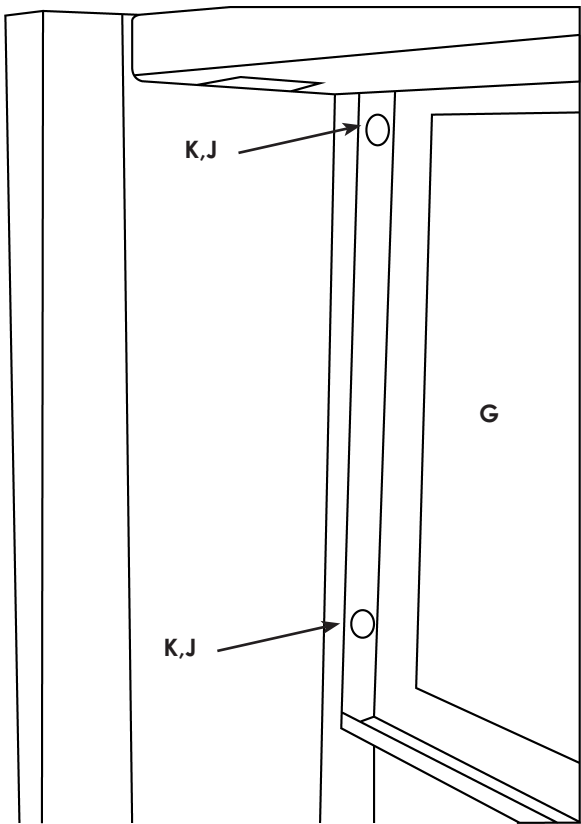
Step 3A: Snap the Interior Leg Cover (F) into Back Support (C) and Front Support (D) using a rubber mallet.

****NOTE: Interior Leg Cover is installed in the side with the modesty holes.****

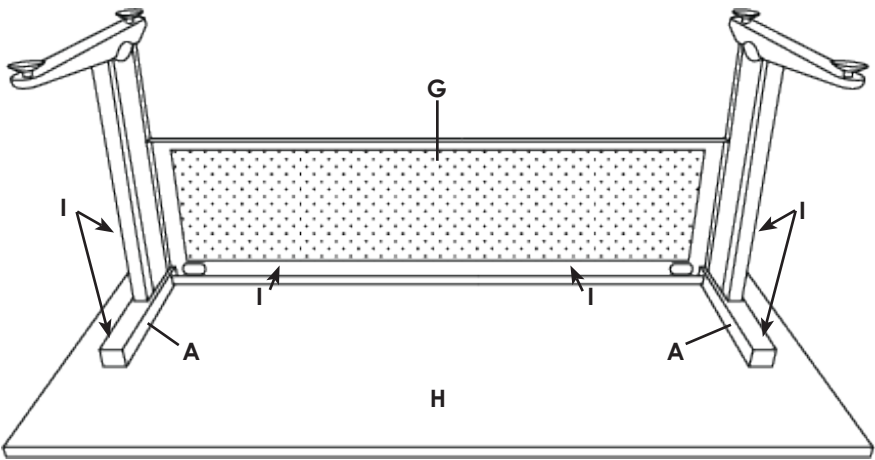
Step 3B: Snap the exterior Leg Cover (E) into Back Support (C) and Front Support (D) using rubber mallet.



Step 4: Attach Modesty Panel(G) between legs with lip facing in, using 2 Bolts (K) and 2 Washers (J) for each side.

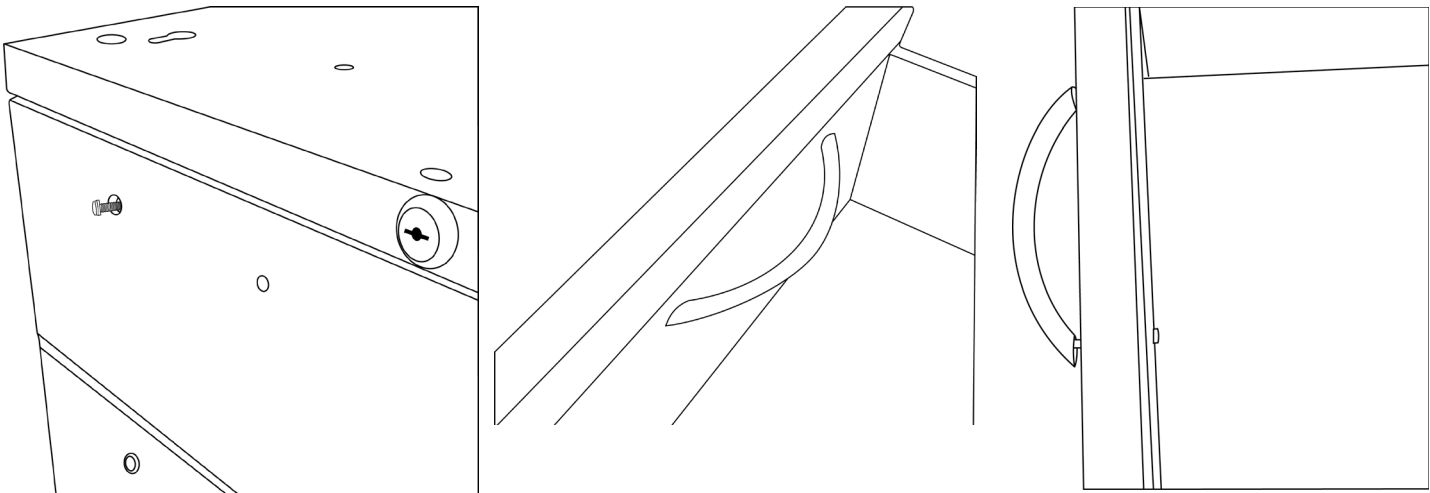


Step 5: Flip Table Top (H) upside down and align Top Support (A) of the legs so there is an even amount of overhang on the left and right sides. Align the back of the top support to the back edge of the top. Use 4 Screws (I) to attach legs to top and 2 Screws (I) to attach the Modesty Panel (G) to the table top as well.



Note: Flip the desk upright

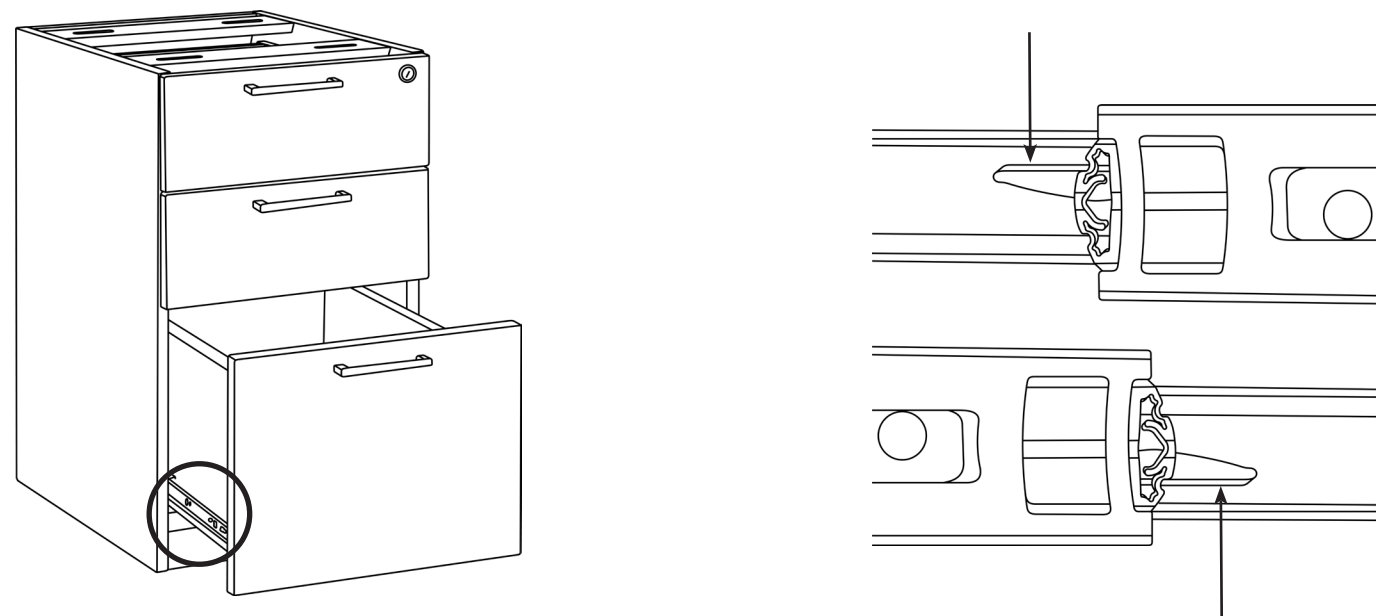
Step 6: Remove handles from inside Pedestal Drawers and reattach to the front by removing bolts that hold the handles and swapping them.



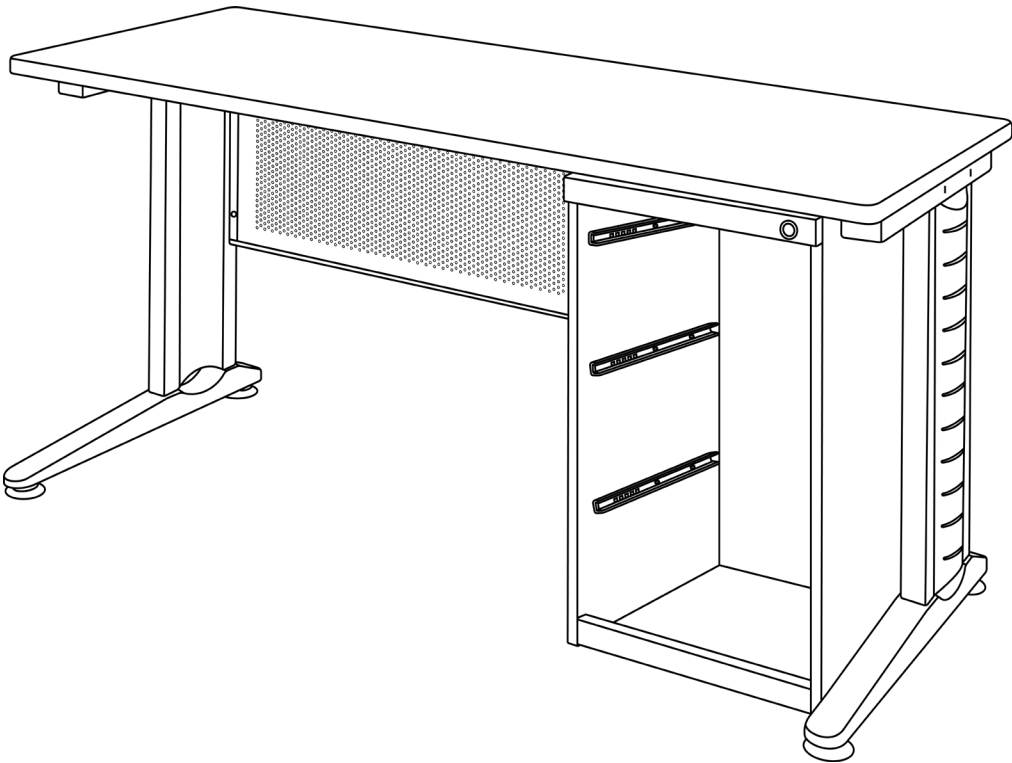
Step 6: Remove all drawers from Pedestal/Pedestals (M).

To remove Box drawers (smaller, rectangle drawers): Fully extend drawers and gently roll drawer up and out.

To remove File drawers (larger, square drawers): Fully extend drawers, simultaneously press down lever on right side of drawer and pull up lever on left side of drawer. Slide drawer straight out of the track.



Step 7a: Align Pedestal with edge of top and side of a Leg. If there are two Pedestals, align each on opposite sides.



**Step 7b: Attach Pedestal (M) to Desk top (H) using Wood Screws (N).
Insert Drawers back into Pedestal**

