









SETUP INSTRUCTIONS

IMTR640 DOUBLE PEDESTAL DESK

No		Parts List	Qty
A		Top Panel	1
B		Drawer Cabinet Right	1
C		Drawer Cabinet Left	1
D		Pencil Drawer	1
E		Modesty Panel	1
F		Leg	8

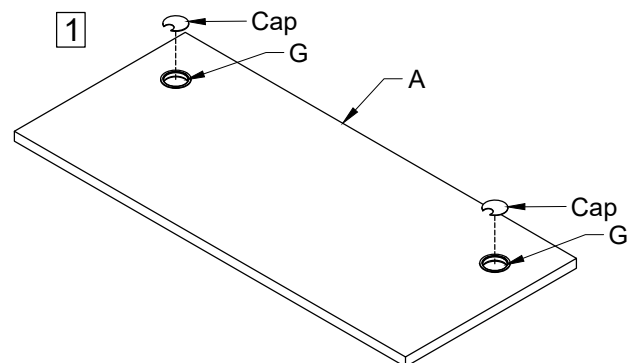
No	Hardware List	Qty
1	Bolt M6 x 25 mm	6
2	Bolt M6 x 30 mm	8
3	Bolt M8 x 68 mm w/ Washer	16
4	Allen Key 5 mm	1

Note:

- Locate the Hardware Pack.
- Once all items are removed from the carton, inspect carton for any parts that may have come loose during shipment.
- Please read through the instructions before you attempt to assemble.
- It is recommended to use two people during the assembly process.
- Tool required: Phillips Screwdriver (not provided)

1

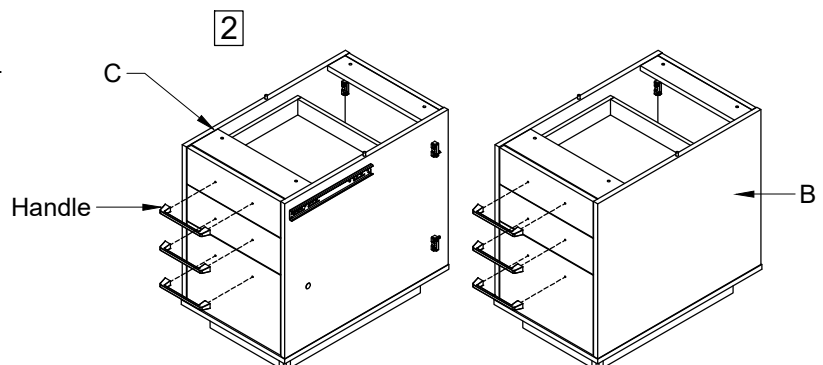
Remove the Caps of the Grommet (G) on the Top Panel (A). Turn over the Top Panel (A) and lay down the Top Panel (A) on a smooth and clean surface.



2

Locate the Drawer Cabinets Right (B) and Left (C).

The Drawer Handles are screwed inside the drawers. Unscrew them and rescrew them outside the drawers.



CARING FOR YOUR FURNITURE

- Use a soft, clean cloth that will not scratch the surface when dusting.
- Use of furniture polishes are not necessary. Should you choose to use polishes, test in an inconspicuous area first.
- Using solvents of any kind on your furniture may damage your furniture finish.
- Never use water to clean your furniture as it may cause damage to the finish.
- Always use coasters under beverage glasses and flowerpots.
- Liquid spills should be removed immediately. Use a soft, clean cloth, blot the spill gently. Avoid rubbing.
- Direct sunlight may damage wood finishes.
- Extreme temperature and humidity changes can cause warping, shrinking and splitting of wood furniture. It is best to keep furniture in a climate controlled room.
- Always use protective pads under hot dishes and plates. Heat can cause chemical changes that may create spotting within the furniture finish.
- In the event that your furniture is stained or otherwise damaged during use, we recommend that you call a professional to repair your furniture.

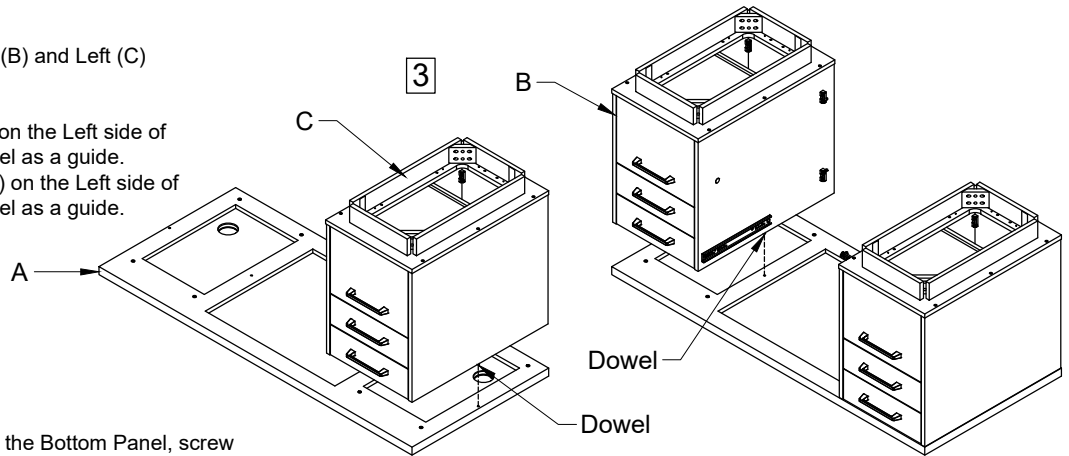


SETUP INSTRUCTIONS IMTR640 DOUBLE PEDESTAL DESK

3

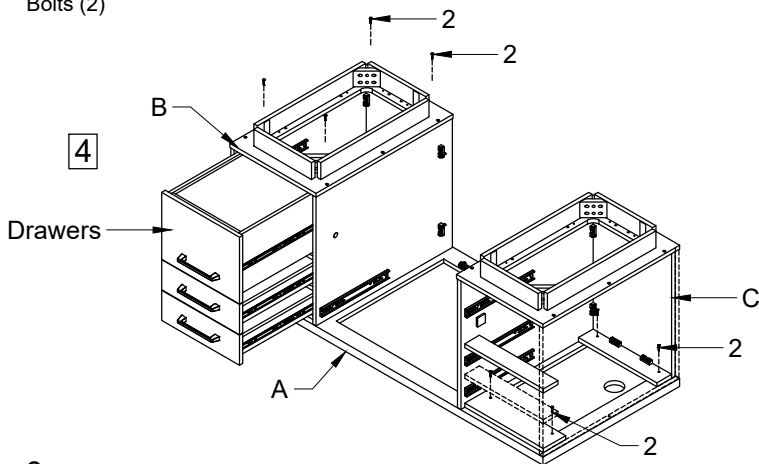
Turn the Drawer Cabinets Right (B) and Left (C) upside down.

Put the Drawer Cabinet Left (C) on the Left side of the Top Panel (A) using the dowel as a guide.
Put the Drawer Cabinet Right (B) on the Left side of the Top Panel (A) using the dowel as a guide.



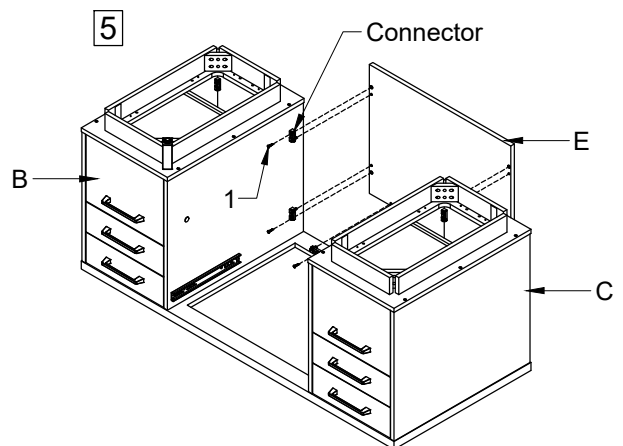
4

Pull out all the drawers and from the Bottom Panel, screw the Drawer Cabinets (B,C) to the Top Panel (A) using the Bolts (2)



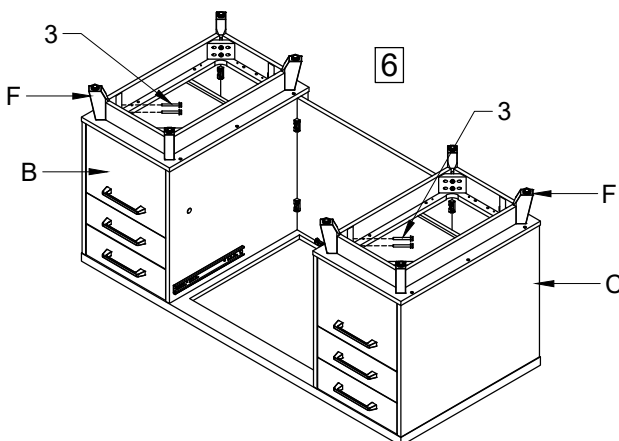
5

Locate the Modesty Panel (E) and push it from behind towards the Connectors on the side of the Drawer Cabinets (B,C) and on the Top Panel (A).
Screw the Modesty Panel (E) using the Bolts (1)



6

Using the Bolts (3) and Allen Key (4), screw all the Legs (F) to the bottom of the Drawer Cabinets (B,C)



7

Turn the Credenza upright. You can use the Grommet Hole as grips when turning the credenza.

Insert Pencil Drawer (D) into the Credenza.

Pull out the slides on the sides of the Drawer Cabinets (B,C) all the way out and align the inner drawer rails on the Pencil Drawer (D) sides to the mid drawer rails on the Cabinets. Push the drawers all the way in so that the slides will latch together.

Put back the Grommet Cap in place.
Adjust Leveler as required.

