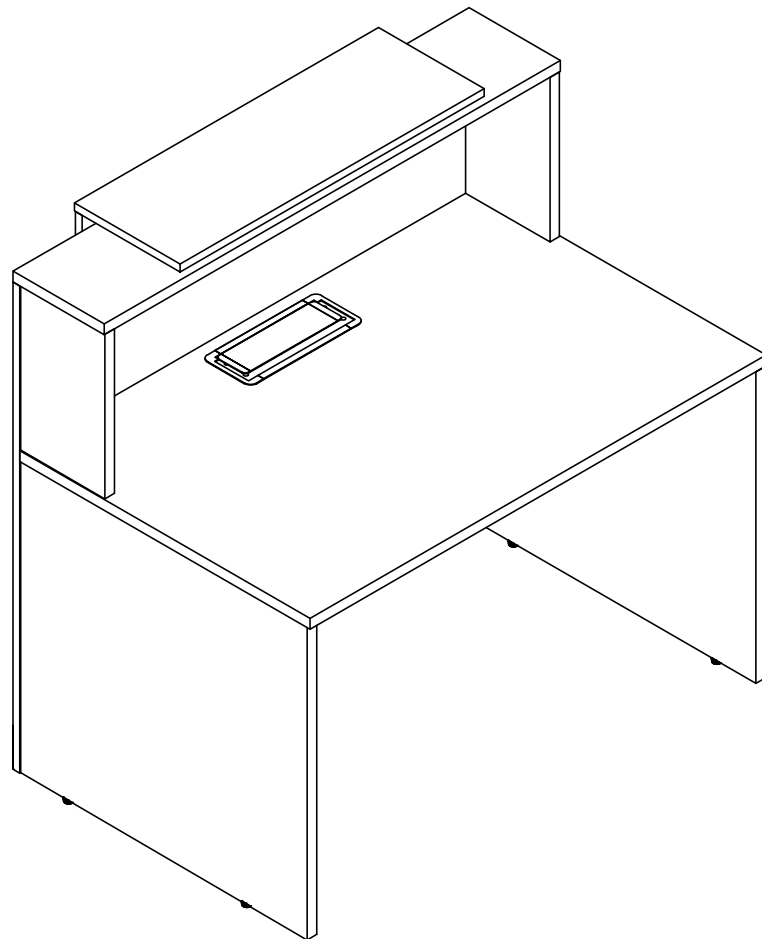




National Business
Furniture

Holloway Collection

ASSEMBLY INSTRUCTIONS

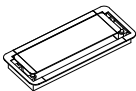


A47: 47" reception desk

A63" 63" reception desk

The structure and assembly method is totally the same.

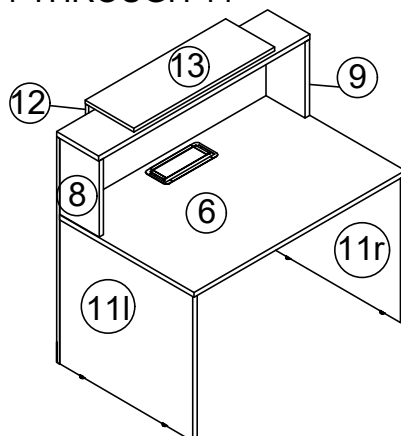


Assembly HARDWARE			
S/N	PICTURE	NAME	TOTAL QTY
A		CAM SCREW	26+1(SPARE)
B		KLIX CAM	26+1(SPARE)
C		CAM COVER STICKER	26+1(SPARE)
D		WOOD DOWEL	23+1(SPARE)
E	 E1	CONNECTOR BRACKET Ø6X12 SCREWS	4PCS
	 E2		
F	 F1		6PCS
	 F2	SPACERS	6PCS
	 F3	SCREWS	4PCS
G		GROMMET	1PCS
H		LEVELER	6PCS
I		GROMMET	2PCS

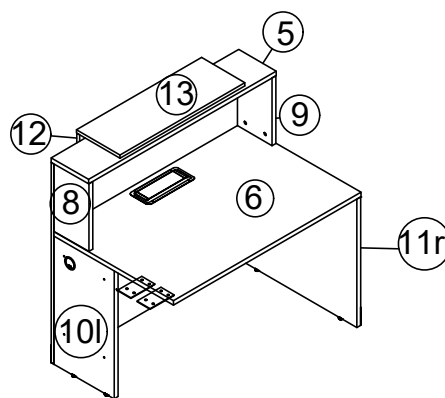
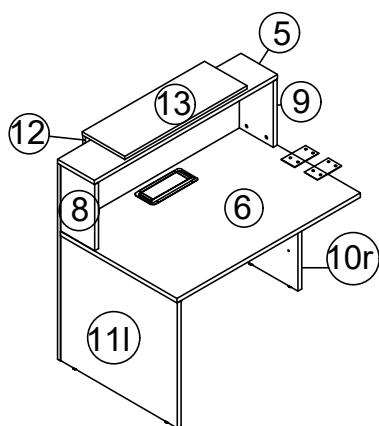


IMPORTANT: THERE ARE THREE OPTIONS FOR THIS STRAIGHT DESK AS SHOWN BELOW.
PLEASE DECIDE WHICH ONE YOU NEED BEFORE BEGINNING ASSEMBLY.

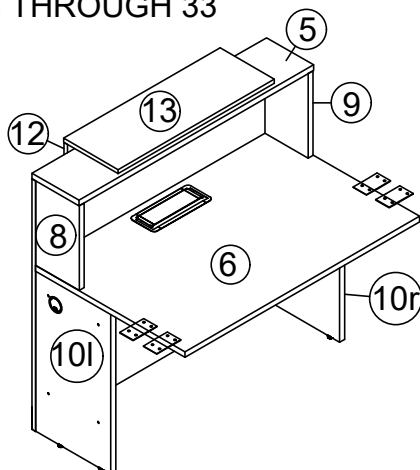
OPTION 1 WHEN CREATING A STAND ALONE DESK:
SEE STEPS 1 THROUGH 11



OPTION 2 WHEN ATTACHING TO ANOTHER DESK TO CREATE AN END:
SEE STEPS 12 THROUGH 22



OPTION 3 WHEN ADDING IN THE MIDDLE OF TWO DESKS:
SEE STEPS 23 THROUGH 33

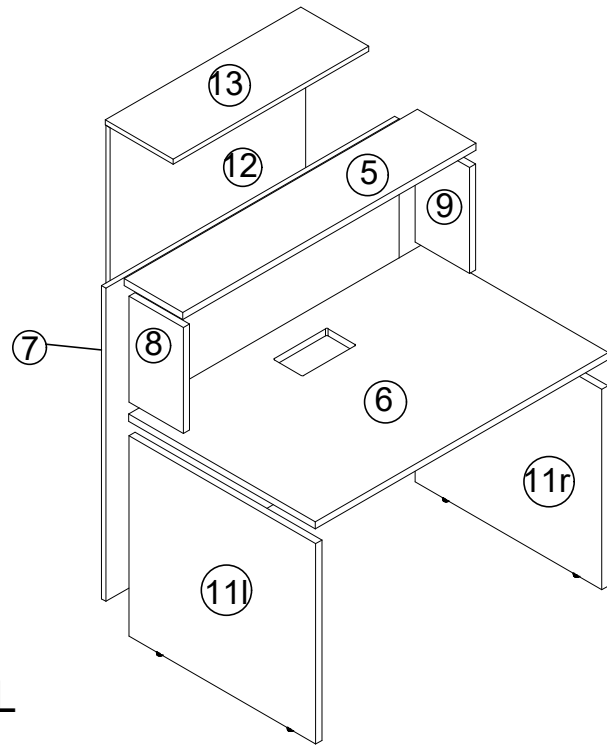




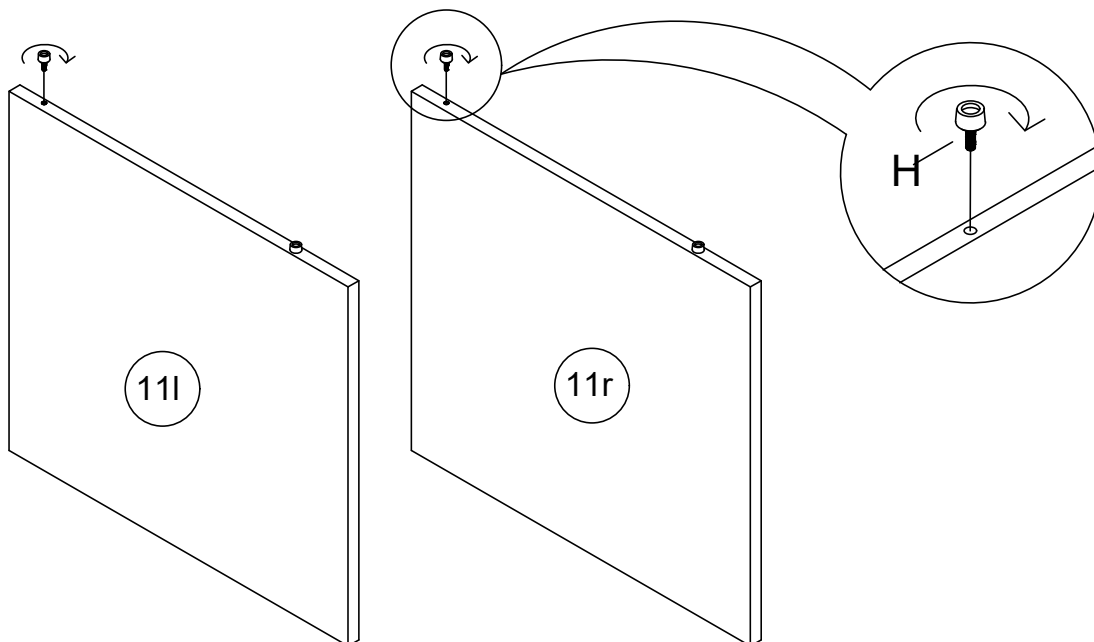
OPTION 1: FOLLOW STEPS 1 THROUGH 11 TO CREATE STAND ALONE DESK.

PARTS LIST

- ⑤ COUNTER TOP
- ⑥ DESK TOP
- ⑦ BACK
- ⑧ ⑨ COUNTER SUPPORTS
- ⑪l LEFT LARGE SIDE PANEL
- ⑪r RIGHT LARGE SIDE PANEL
- ⑬ ⑫ WATERFALL PANEL



1. INSTALL THE "I" LEVELERS ON THE BOTTOM OF ⑪l AND ⑪r SIDE PANELS.
H(4x)

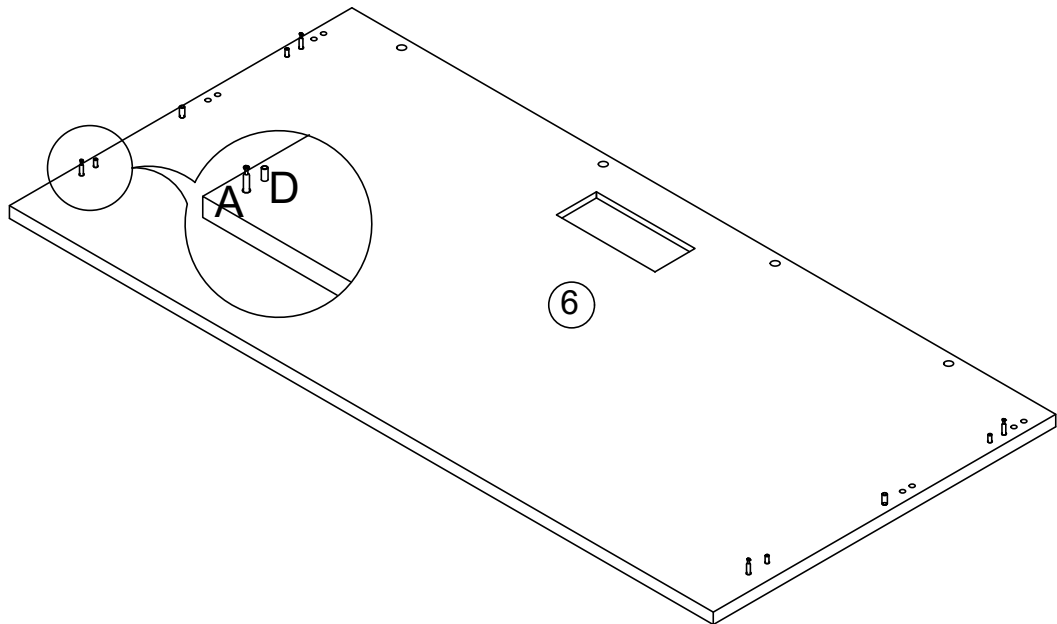




2. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS TO THE UNDERSIDE OF DESK TOP ⑥.

A(4x)

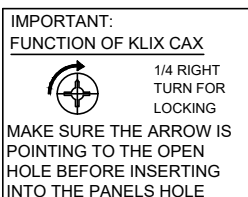
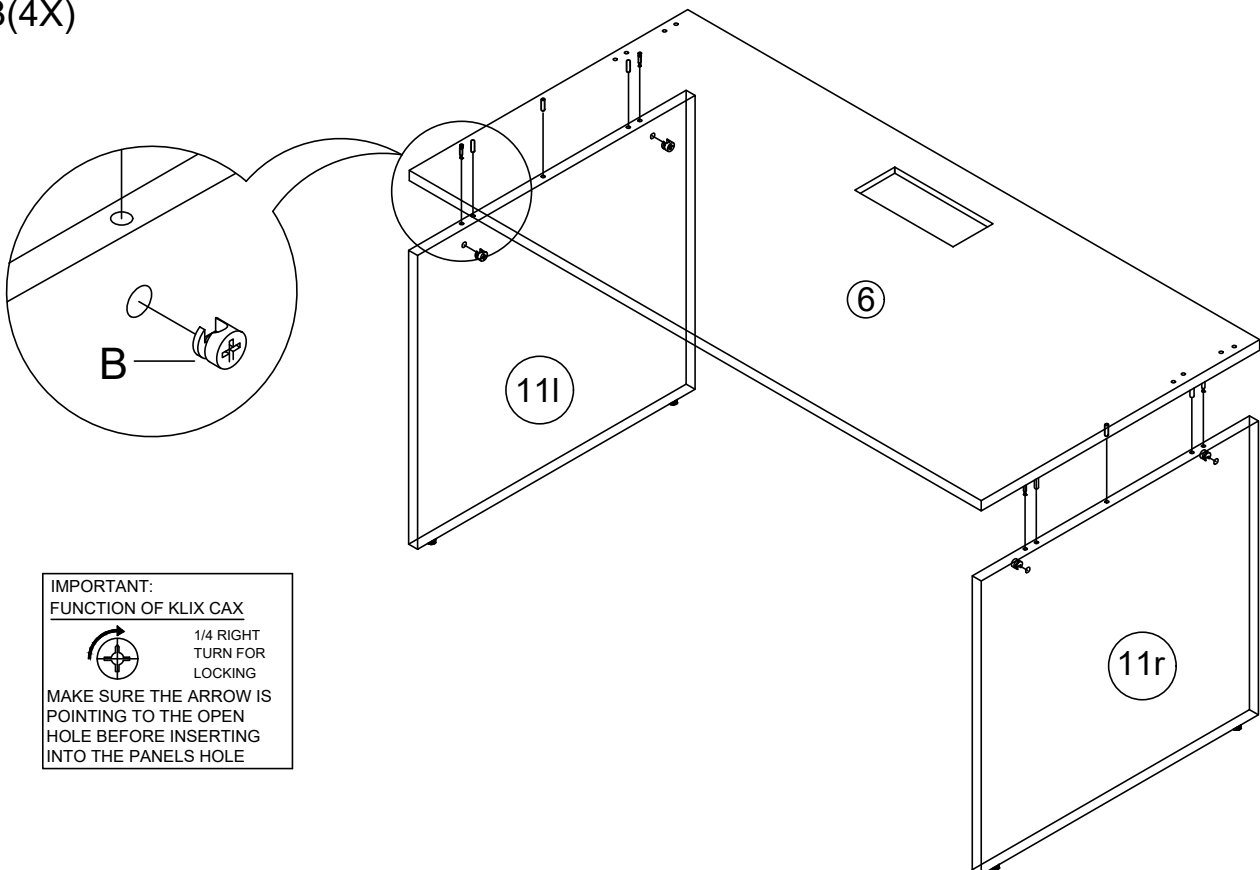
D(6X)



Note: As the desktop needs to be able to attach to either long or short side panels ⑪ and ⑩, there will be some empty holes.

3. INSERT "B" KLIX CAMS TO SIDE PANELS ⑪ AND ⑪r, THEN CONNECT TO THE DESK TOP ⑥ USING THE "A" CAM SCREWS AND "D" DOWELS. TIGHTEN.

B(4X)





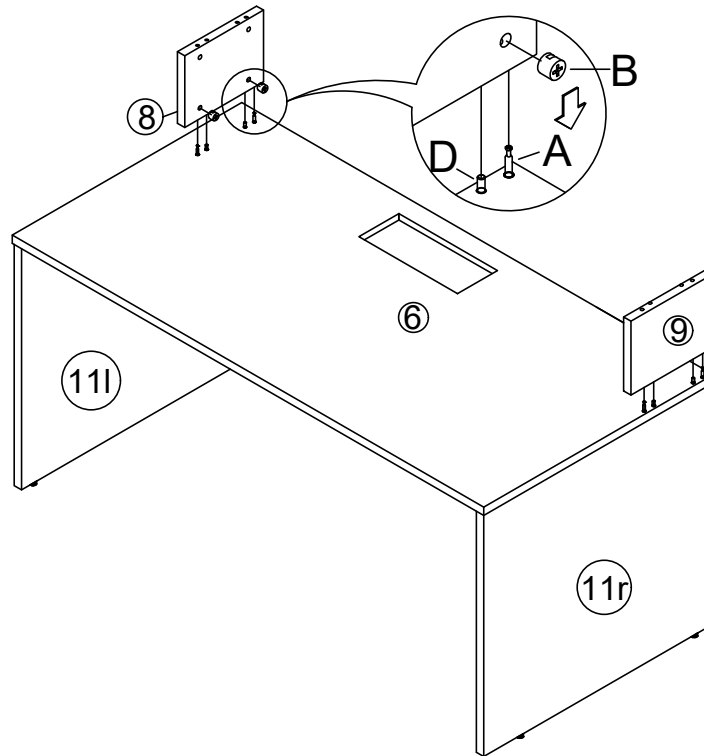
ASSEMBLY INSTRUCTIONS

4. INSTALL "A" CAM SCREWS AND "D" DOWELS ON DESK TOP ⑥, INSTALL "B" KLIX CAMS ON SUPPORTS ⑧ & ⑨, THEN CONNECT SUPPORTS ⑧ & ⑨ TO TOP ⑥ USING "B" KLIX CAMS. TIGHTEN.

A(4x)

B(4x)

D(4x)

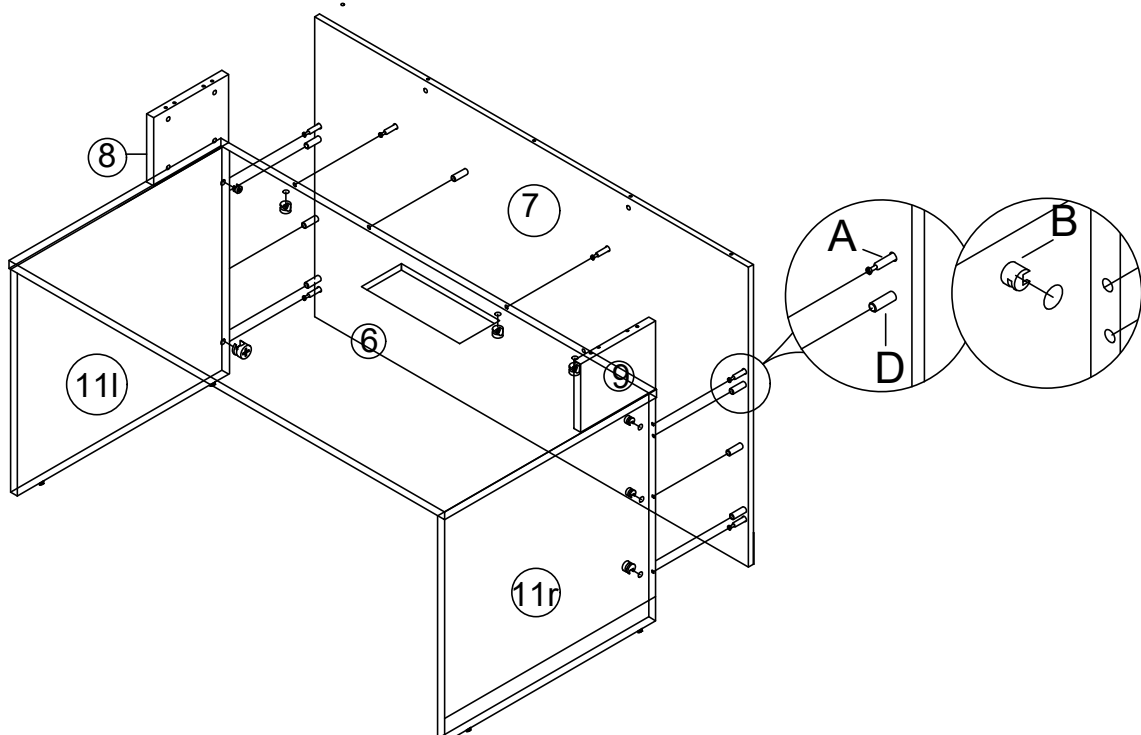


5. INSTALL "A" CAM SCREWS AND "D" DOWELS TO BACK ⑦. INSTALL "B" KLIX CAMS TO PANELS ⑪l & ⑪r & ⑥. CONNECT ⑦ TO ⑪l AND ⑪r & ⑥ USING INSTALLED "A" CAM SCREWS, "D" DOWELS & "B" KLIX CAMS. TIGHTEN.

A(6x)

B(6x)

D(7x)



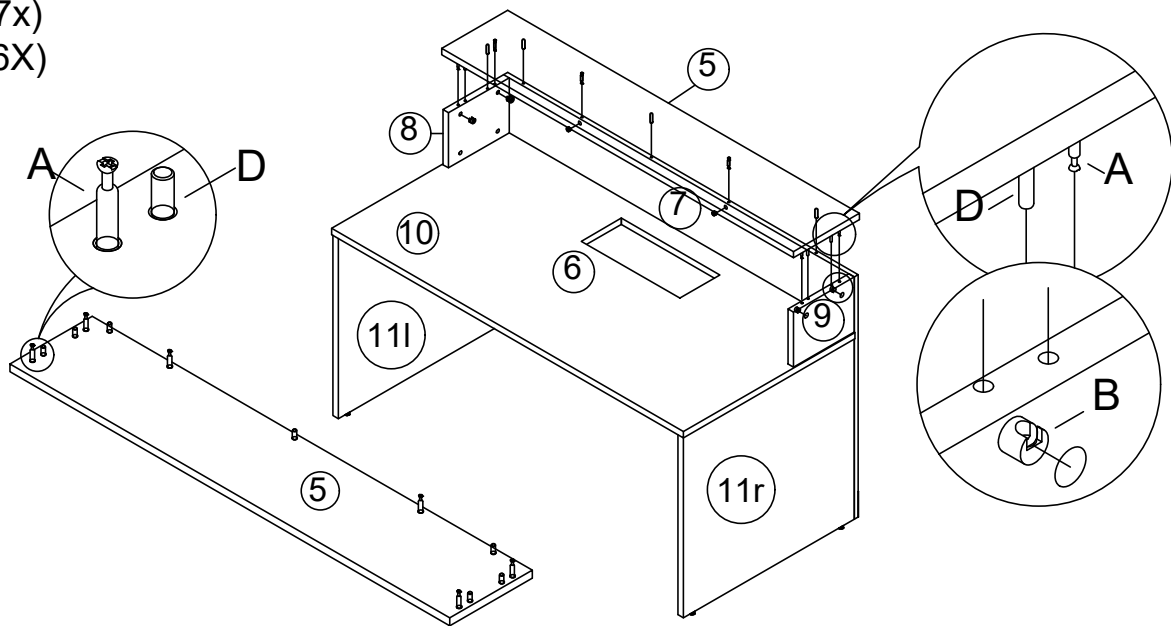


6. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS ON THE UNDERSIDE OF COUNTER TOP ⑤, THEN INSTALL "B" KLIX CAMS ON PANELS ⑦ ⑧ & ⑨, CONNECT COUNTER ⑤ ON TOP OF ⑧ ⑨ & ⑦. TIGHTEN.

A(6x)

D(7x)

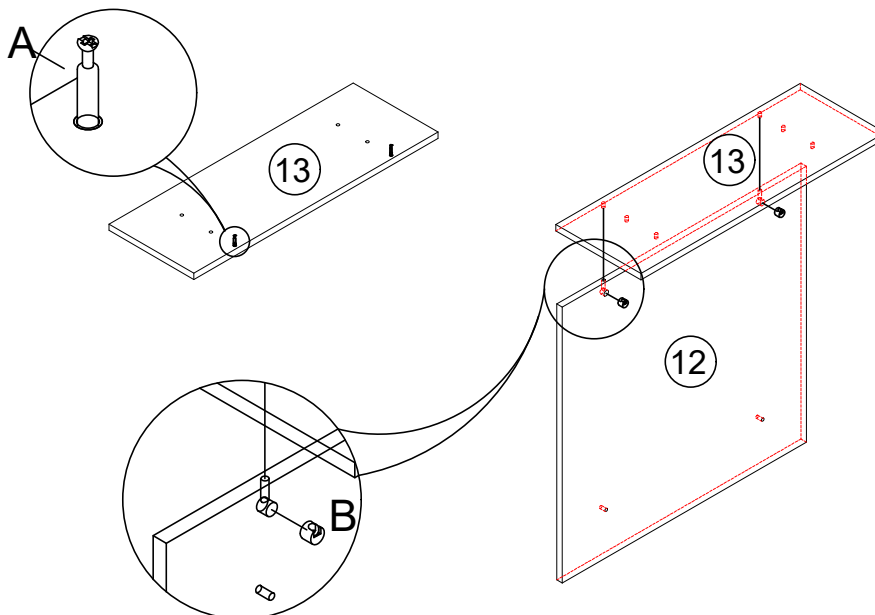
B(6X)



7. CONNECT PANEL ⑫ TO ⑬, USING "A" CAM SCREWS AND "B" KLIX CAMS.

A(2x)

B(2x)

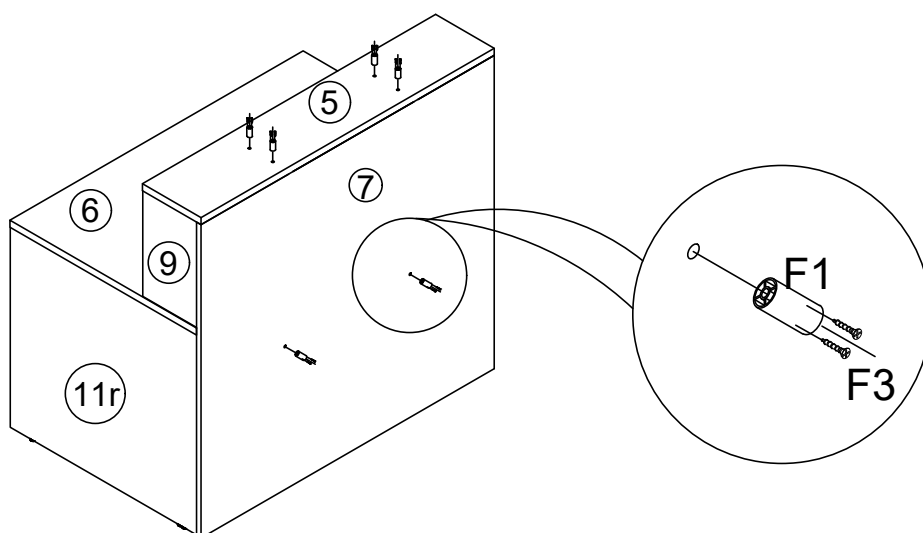




8. INSTALL "F1" SPACERS ON PANEL ⑤ & ⑦ WITH "F3" SCREWS.

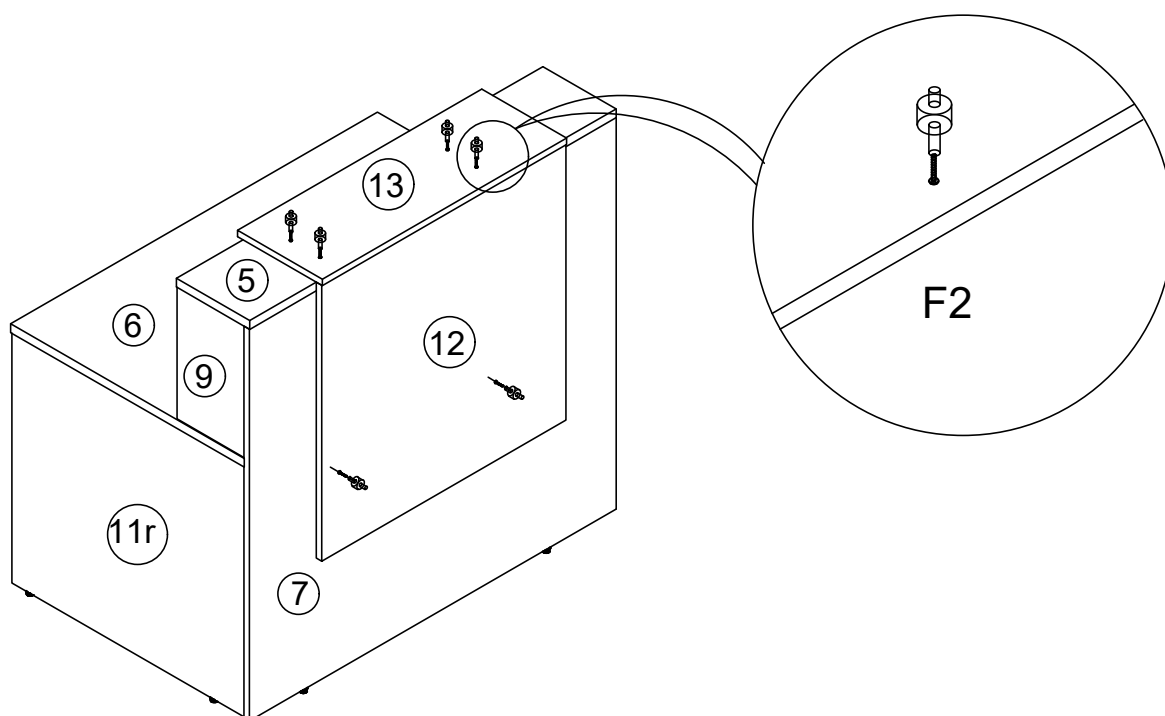
F1(6X)

F3(4X)



9. INSTALL PANEL ⑫ & ⑬ WITH "F2" SCREWS.

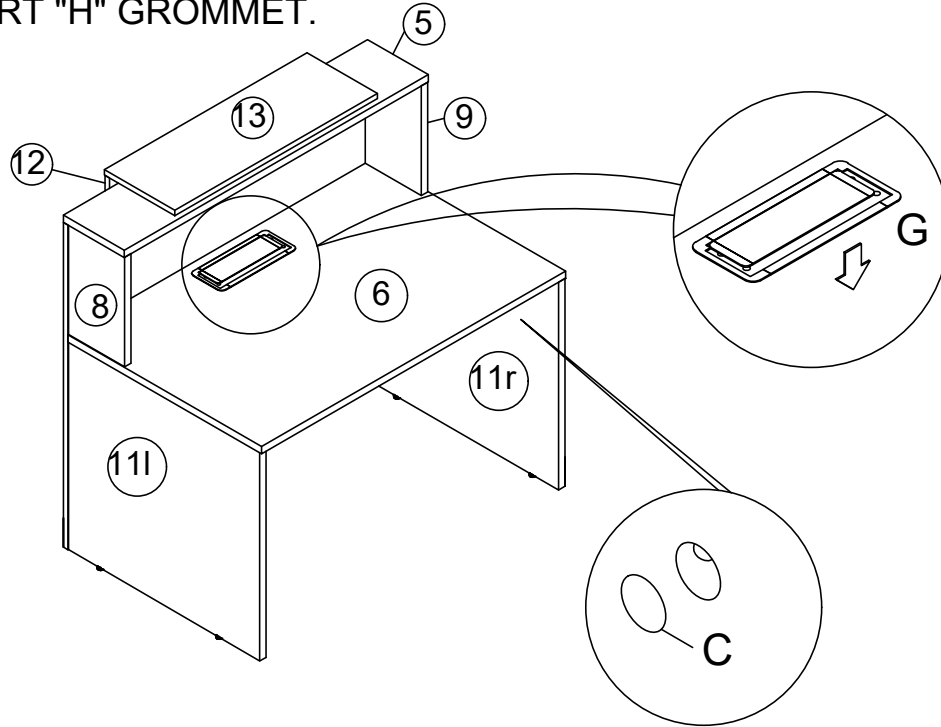
F2(6X)





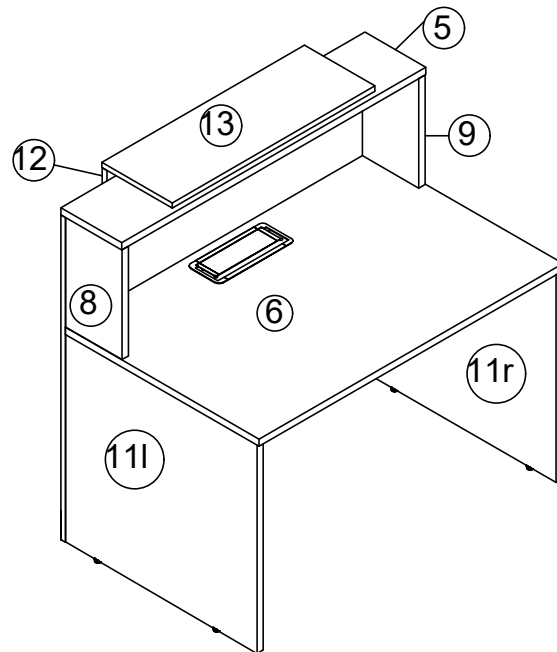
10. INSTALL "C" CAM COVER STICKERS TO COVER ALL EXPOSED KLIX CAMS .
THEN INSERT "H" GROMMET.

C(24x)
G(1x)



Note: Press in to fit.

11. COMPLETE (STAND ALONE DESK)

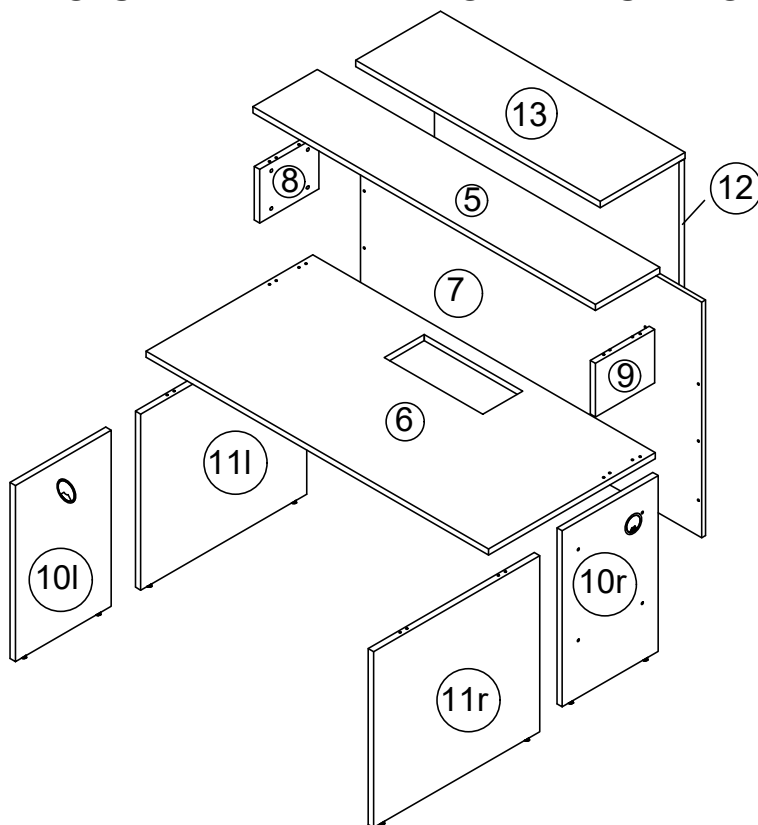




OPTION 2:
FOLLOW STEPS 12 THROUGH 22 TO CREATE DESK TO ATTACH TO AN
END OF ANOTHER DESK.

PARTS LIST

- ⑤ COUNTER TOP
- ⑥ DESK TOP
- ⑦ BACK
- ⑧ ⑨ COUNTER SUPPORTS
- ⑩l ⑩r SMALL SIDE PANEL
- ⑪l ⑪r LARGE SIDE PANEL
- ⑬ ⑭ WATERFALL PANEL



Notes:

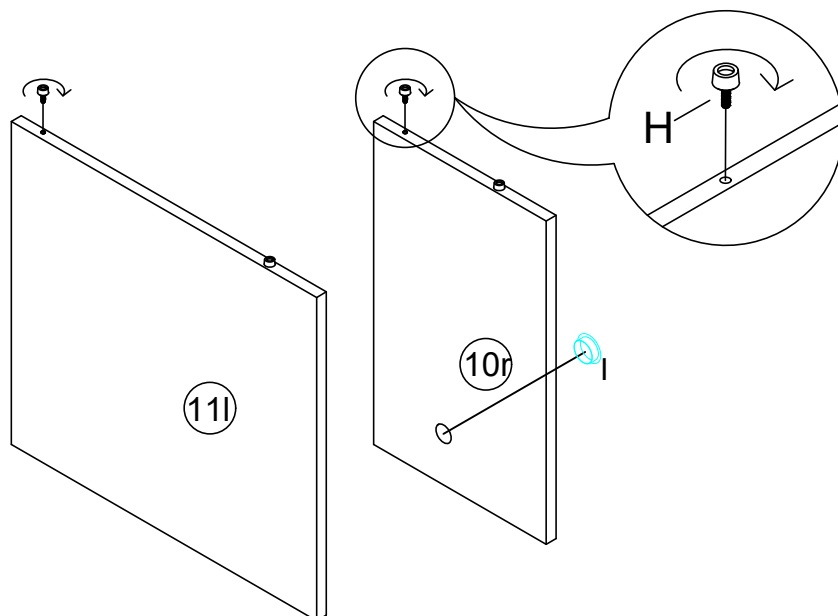
Use 1 large side panel (⑪l) and 1 small side panel (⑩r) as the drawing show above when attaching to the left side of another desk.

If Attaching to the right side of another desk, use (⑩l) and (⑪r).

12. INSTALL THE "I" LEVELERS ON THE BOTTOM OF (⑪l) & (⑩r) SIDE PANELS.

H(4x)

I(1X)

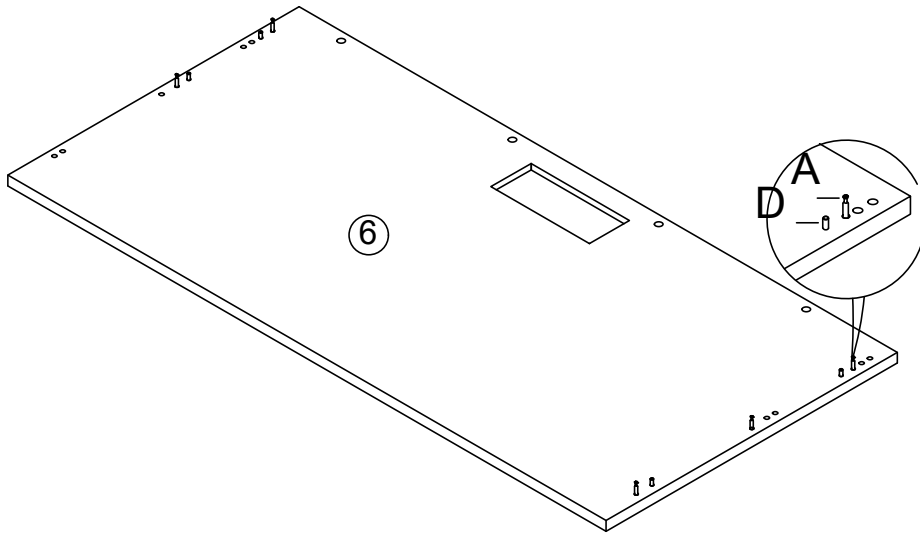




13. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS TO THE UNDERSIDE OF DESK TOP ⑥.

A(5x)

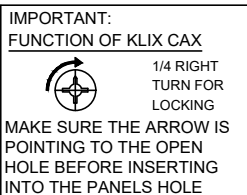
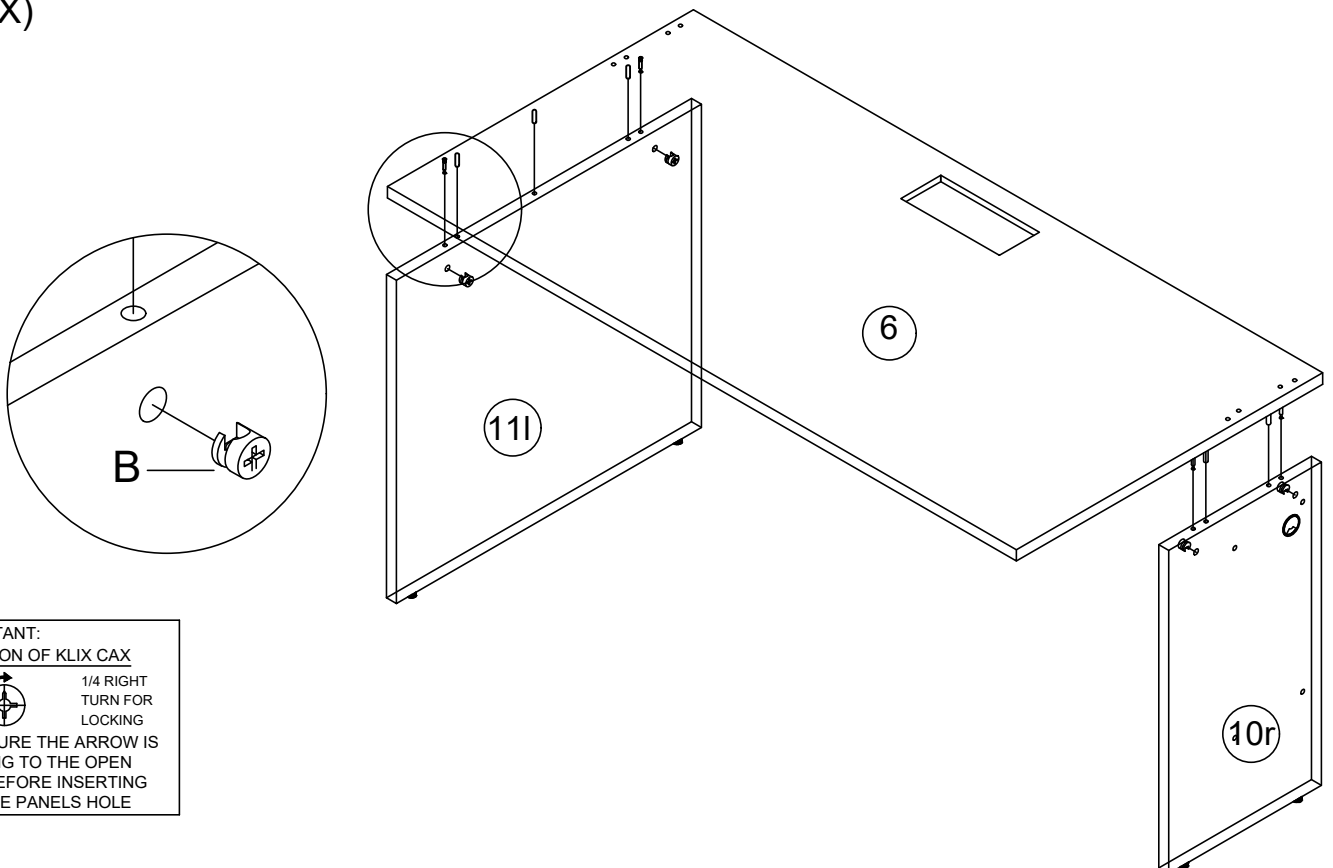
D(4X)



Notes:

1. As the desktop needs to be able to attach to side panels ⑪ and ⑩ there will be some empty holes.
2. Hardware placement is for Desk end on left side, Switch hardware to opposite sides for right end.

**14. INSERT "B" KLIX CAMS TO SIDE PANELS ⑩r & ⑪l, THEN CONNECT TO THE DESK TOP ⑥ USING THE "A" CAM SCREWS AND "D" DOWELS. TIGHTEN.
B(5X)**



Note: Setup shown is for desk end on left side, Use ⑪r and ⑩l to creat a right end.

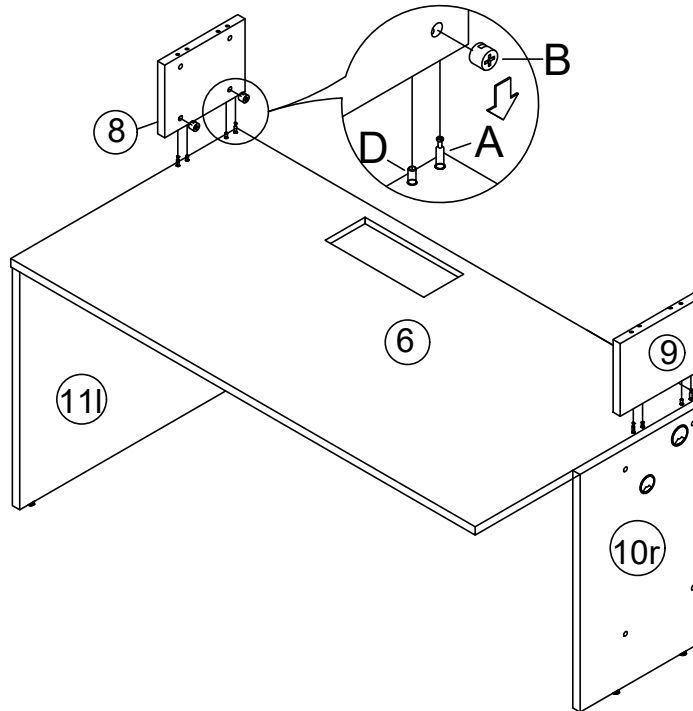


15. INSTALL "A" CAM SCREWS AND "D" DOWELS ON DESK TOP ⑥, INSTALL "B" KLIX CAMS ON SUPPORTS ⑧ & ⑨, THEN CONNECT SUPPORTS ⑧ & ⑨ TO TOP ⑥ USING "B" KLIX CAM. TIGHTEN.

A(4x)

B(4x)

D(4x)

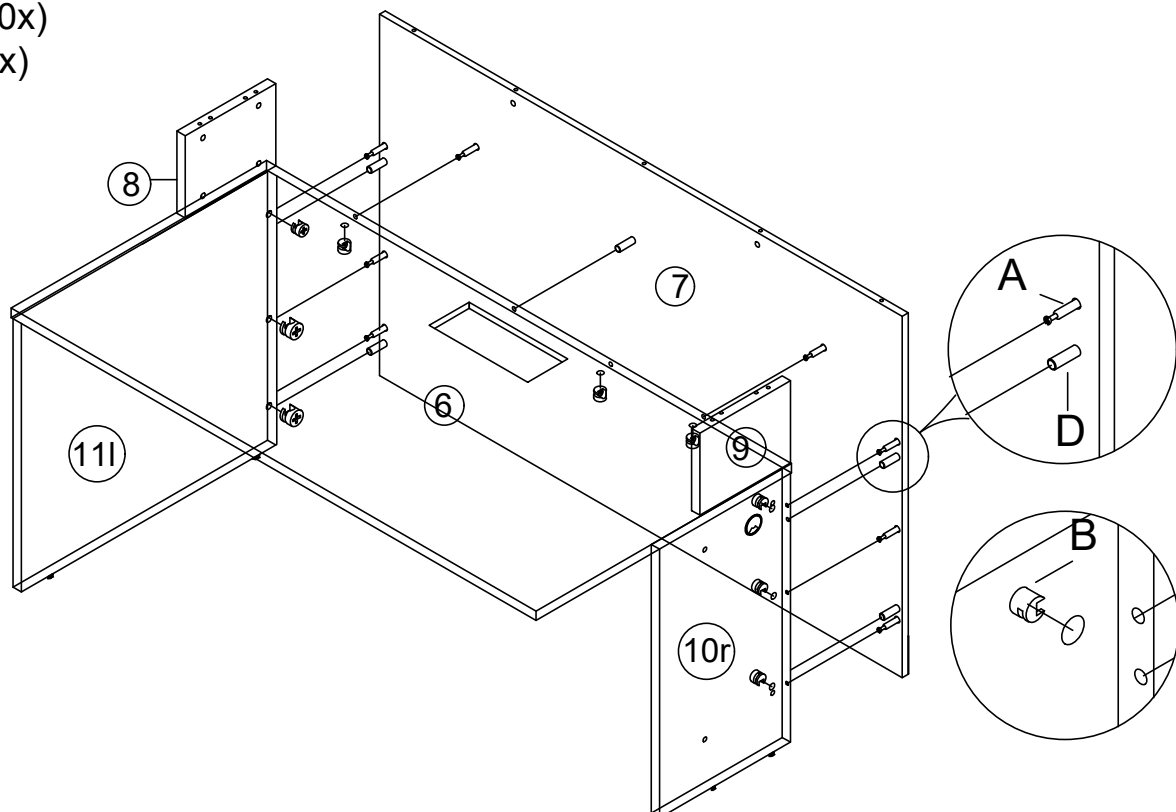


16. INSTALL "A" CAM SCREWS AND "D" DOWELS TO BACK ⑦. INSTALL "B" KLIX CAMS TO PANELS ⑩r ⑪l & ⑥. CONNECT ⑦ TO ⑩r ⑪l & ⑥ USING INSTALLED "A" CAM SCREWS, "D" DOWELS & "B" KLIX CAMS. TIGHTEN.

A(10x)

B(10x)

D(4x)



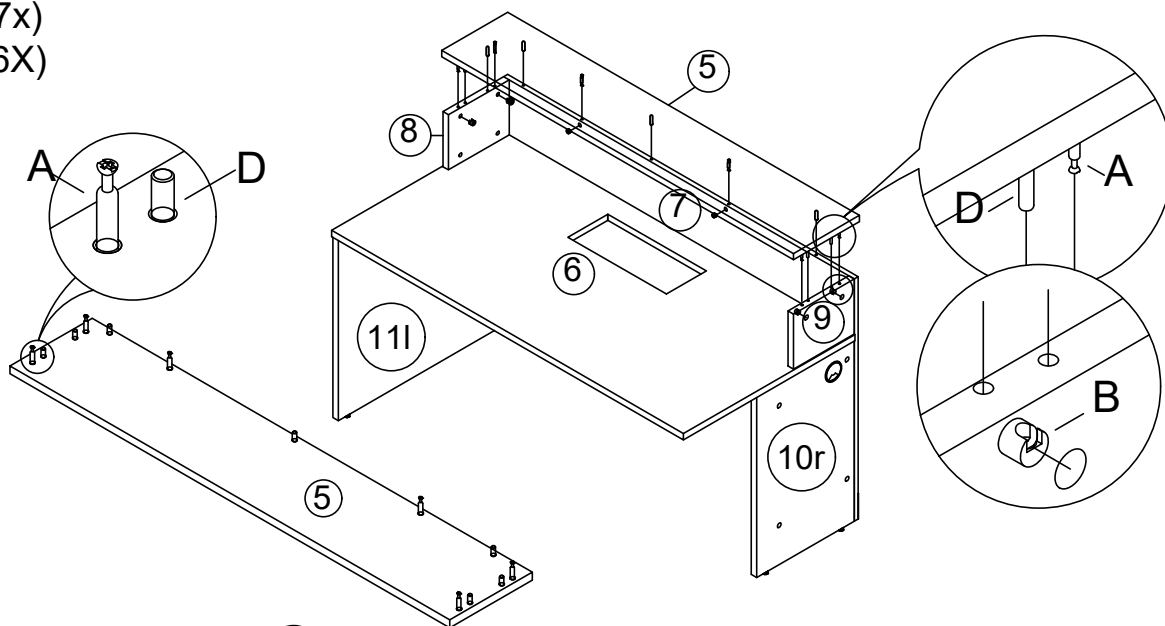


17. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS ON THE UNDERSIDE OF COUNTER TOP ⑤, THEN INSTALL "B" KLIX CAMS ON PANELS ⑦ ⑧ & ⑨, CONNECT COUNTER ⑤ ON TOP OF ⑧ ⑨ & ⑦. TIGHTEN.

A(6x)

D(7x)

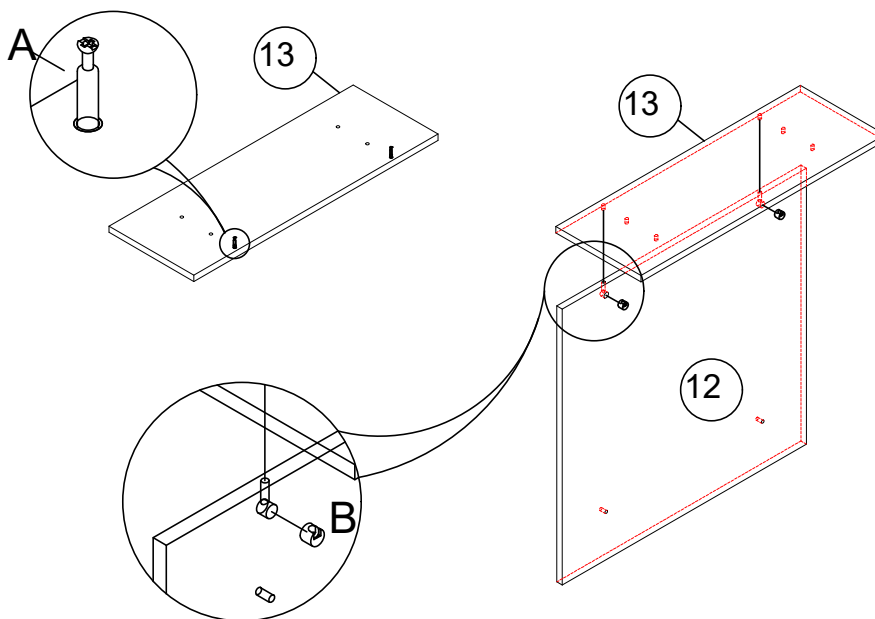
B(6X)



18. CONNECT PANEL ⑫ TO ⑬, USING "A" CAM SCREWS AND "B" KLIX CAMS.

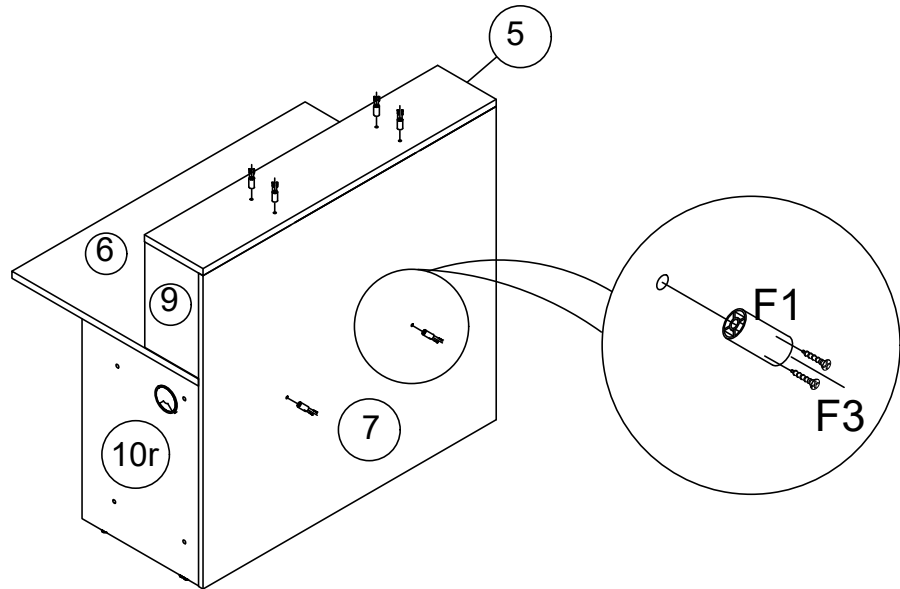
A(2x)

B(2x)

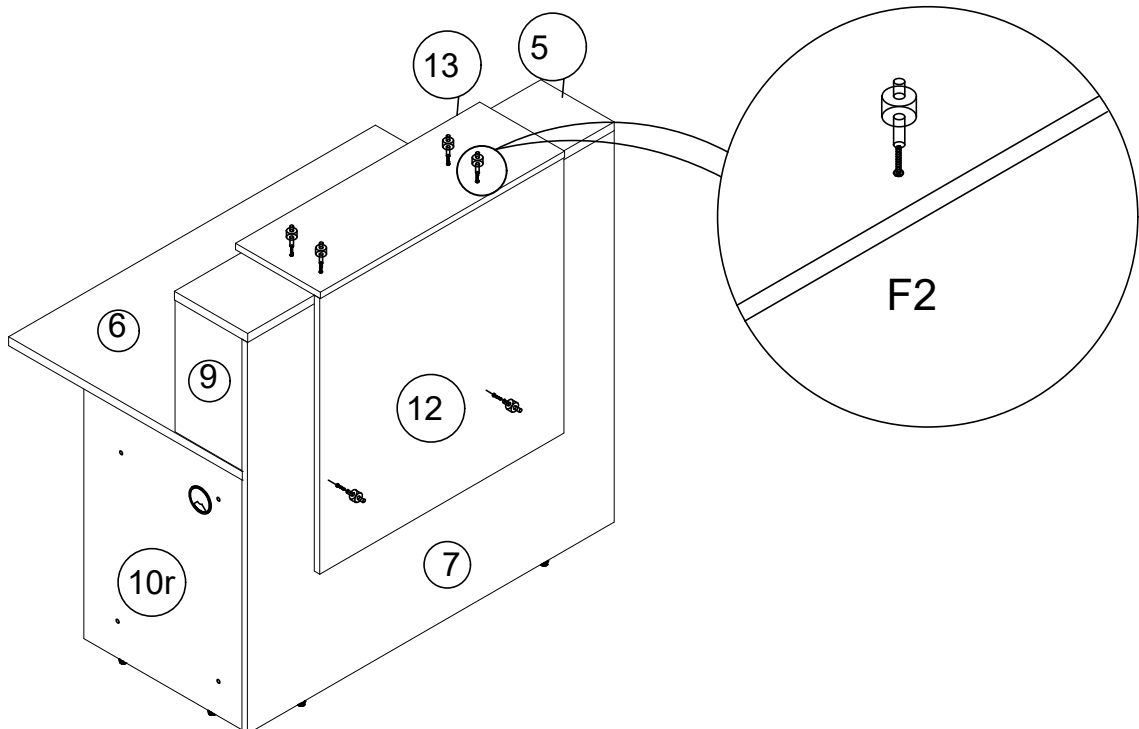




19. INSTALL "F1" SPACERS ON PANEL ⑤ & ⑦ WITH "F3" SCREWS.
F1(6X)
F3(4X)



20. INSTALL PANEL ⑫ & ⑬ WITH "F2" SCREWS.
F2(6X)





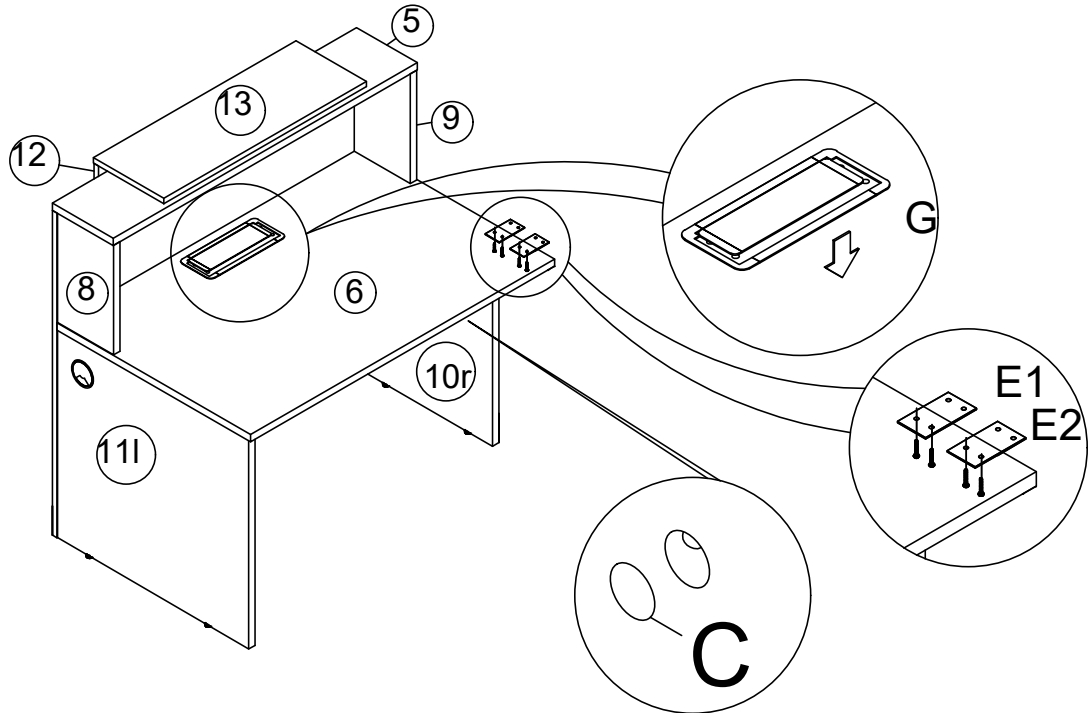
21. INSTALL "C" CAM COVER STICKERS TO COVER ALL EXPOSED KLIX CAMS .THEN INSERT "H" GROMMET. THEN INSTALL 2 "E1" PLATE USING "E2" SCREWS.

C(24x)

G(1x)

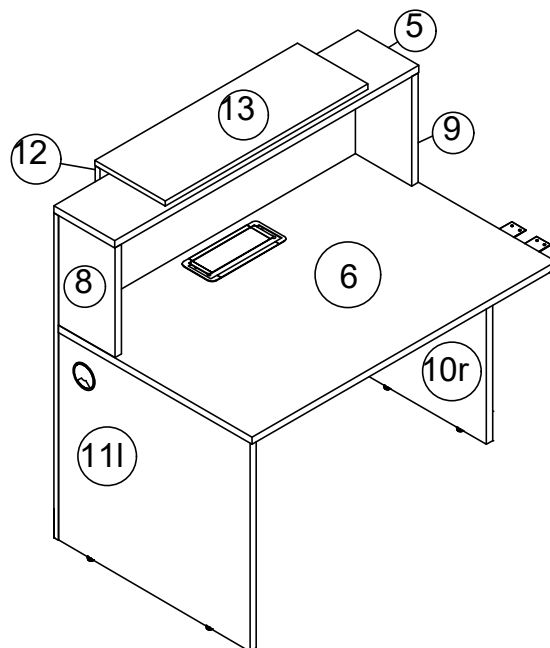
E1(2X)

E2(4X)



Note:Press in to fit.

22. COMPLETE(READY TO ATTACH TO THE END OF ANOTHER DESK)

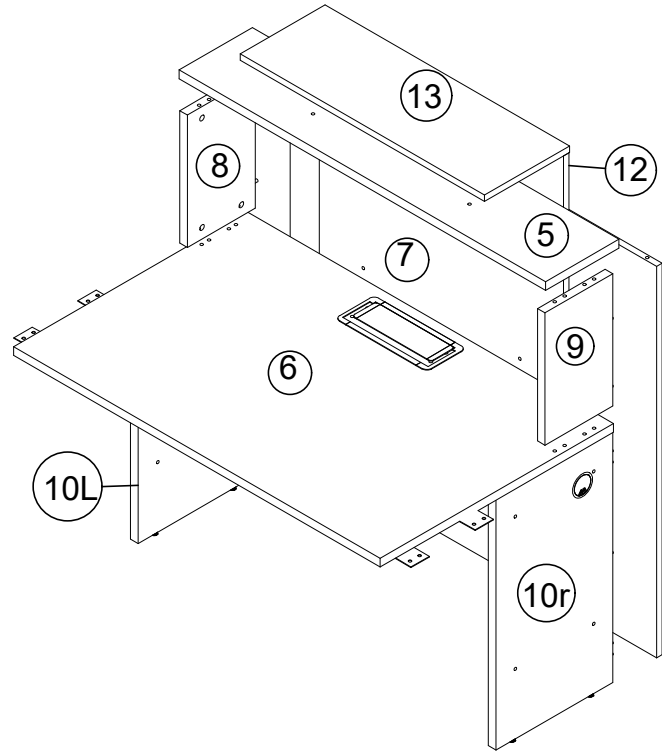




OPTION 3: FOLLOW STEPS 23 THROUGH 33 TO CREATE A DESK TO GO BETWEEN TWO OTHER DESKS.

PARTS LIST

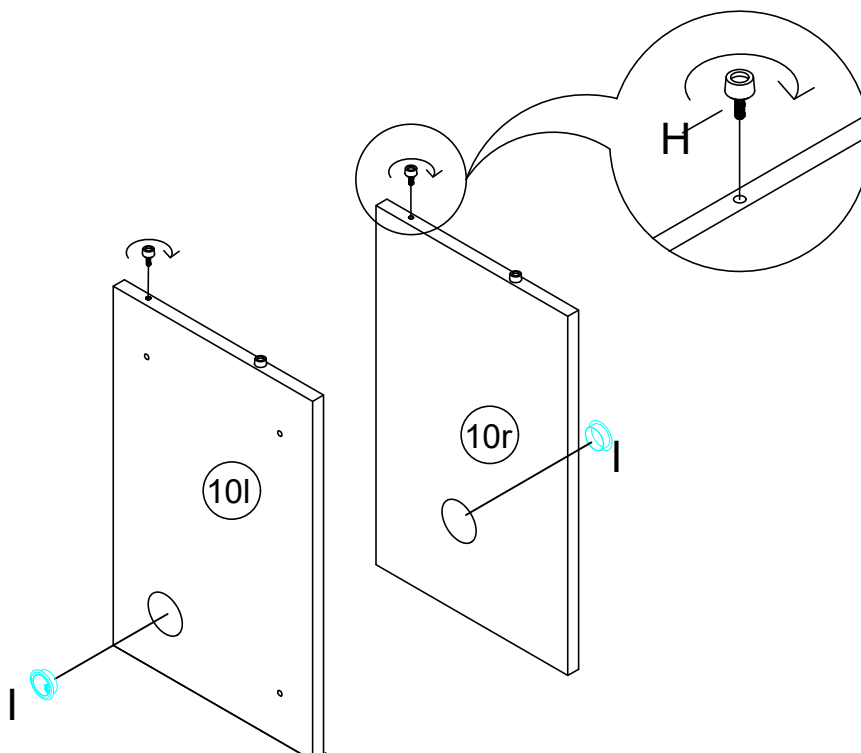
- ⑤ COUNTER TOP
- ⑥ DESK TOP
- ⑦ BACK
- ⑧ ⑨ COUNTER SUPPORTS
- ⑩l LEFT SMALL SIDE PANEL
- ⑩r RIGHT SMALL SIDE PANEL
- ⑬ ⑭ WATERFALL PANEL



23. INSTALL THE "I" LEVELERS ON THE BOTTOM OF ⑩ SIDE PANELS.

H(4x)

I(2X)

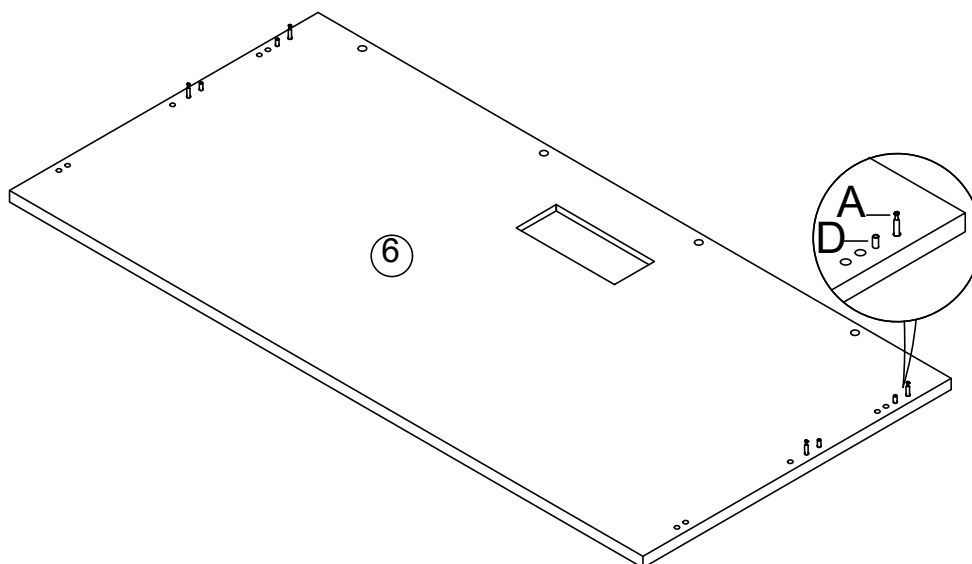




24. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS TO THE UNDERSIDE OF DESK TOP ⑥.

A(4x)

D(4X)

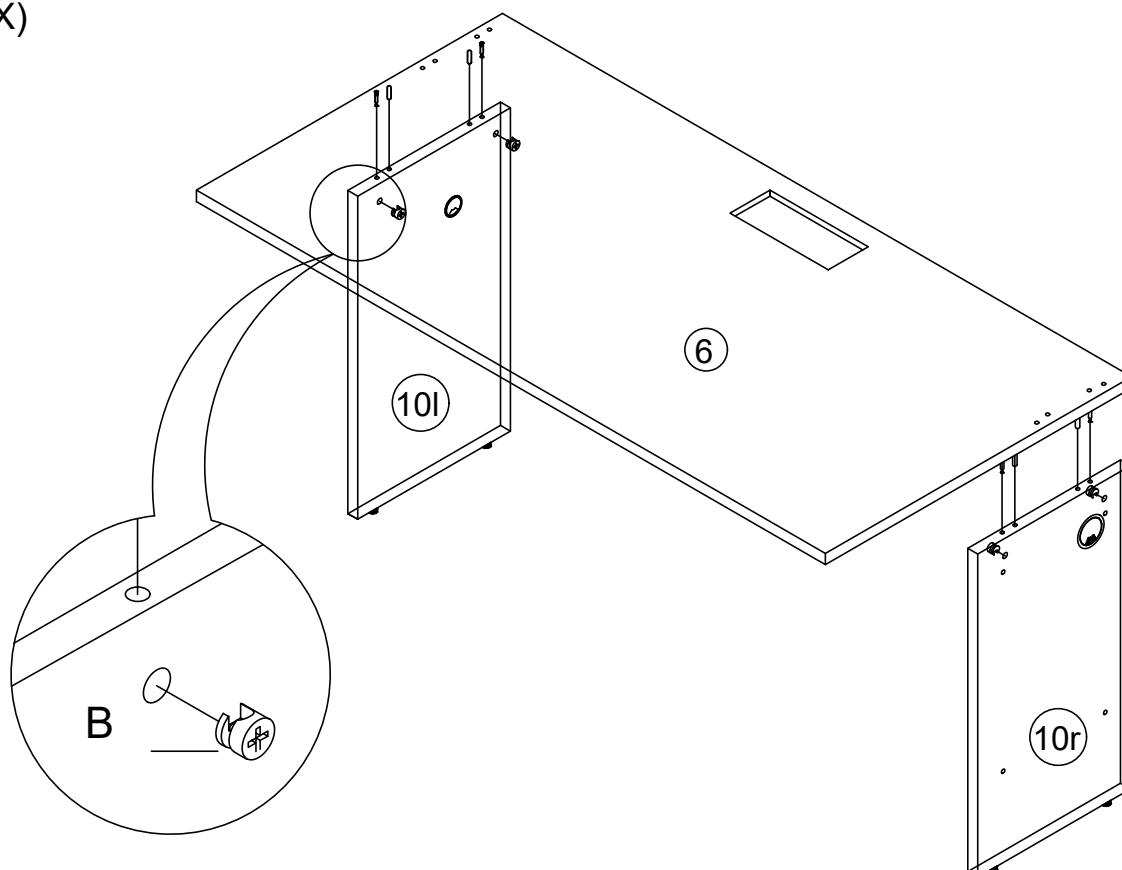


Notes:

As the desktop needs to be able to attach to either long or short side panels (11) and (10) there will be some empty holes.

25. INSERT "B" KLIX CAMS TO SIDE PANELS (10l) & (10r), THEN CONNECT TO THE DESK TOP ⑥ USING THE "A" CAM SCREWS AND "D" DOWELS. TIGHTEN.

B(4X)



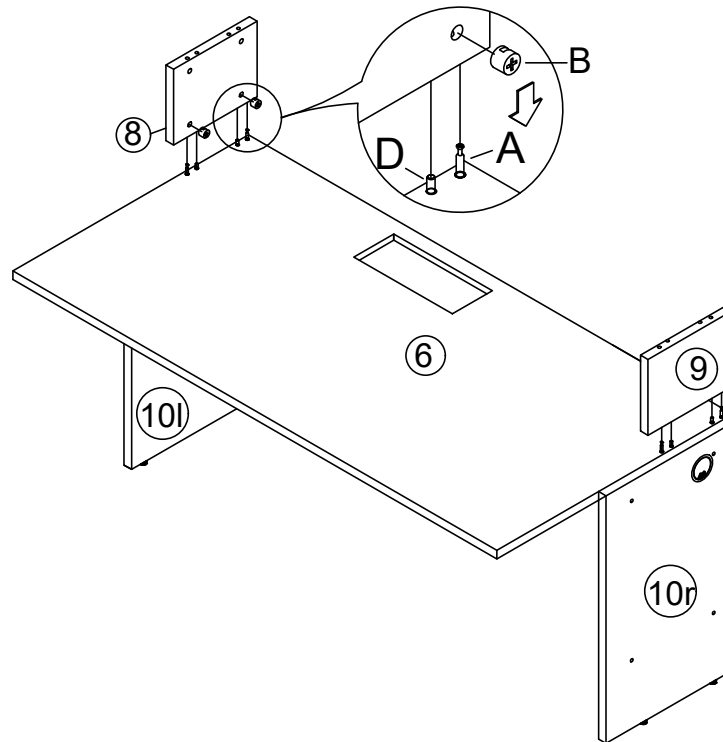


26. INSTALL "A" CAM SCREWS AND "D" DOWELS ON DESK TOP ⑥, INSTALL "B" KLIX CAMS ON SUPPORTS ⑧ & ⑨, THEN CONNECT SUPPORTS ⑧ & ⑨ TO TOP ⑥ USING "B" KLIX CAM. TIGHTEN.

A(4x)

B(4x)

D(4x)

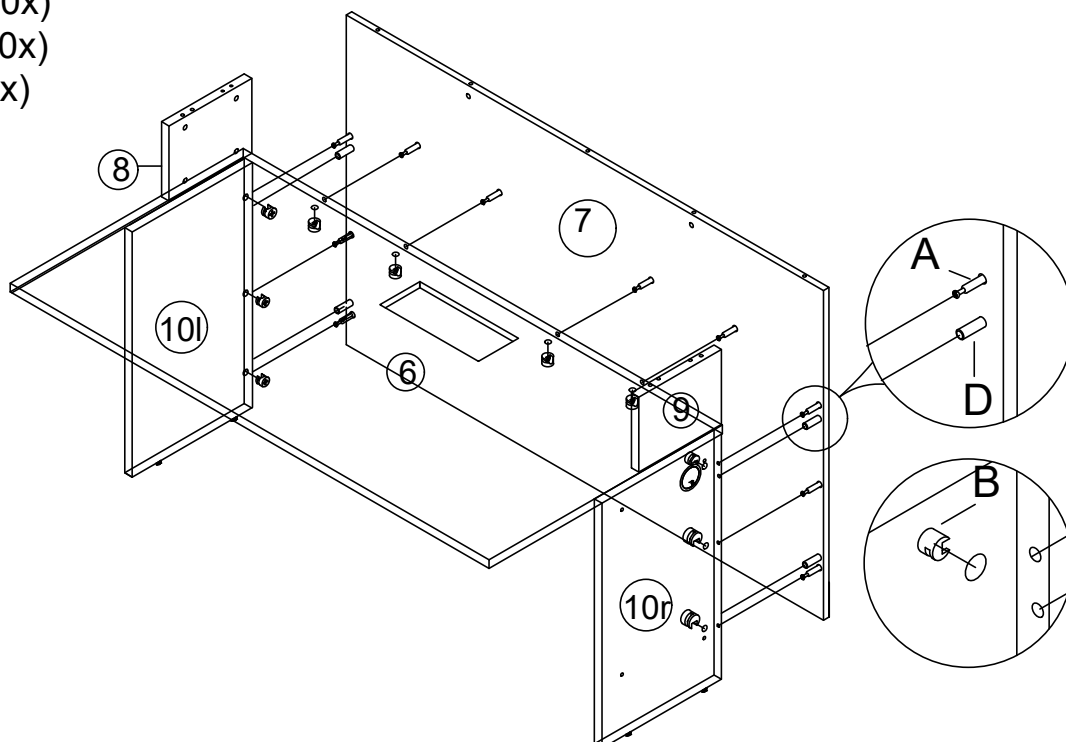


27. INSTALL "A" CAM SCREWS AND "D" DOWELS TO BACK ⑦. INSTALL "B" KLIX CAMS TO PANELS ⑩ & ⑥. CONNECT ⑦ TO ⑩ & ⑥ USING INSTALLED "A" CAM SCREWS, "D" DOWELS & "B" KLIX CAMS. TIGHTEN.

A(10x)

B(10x)

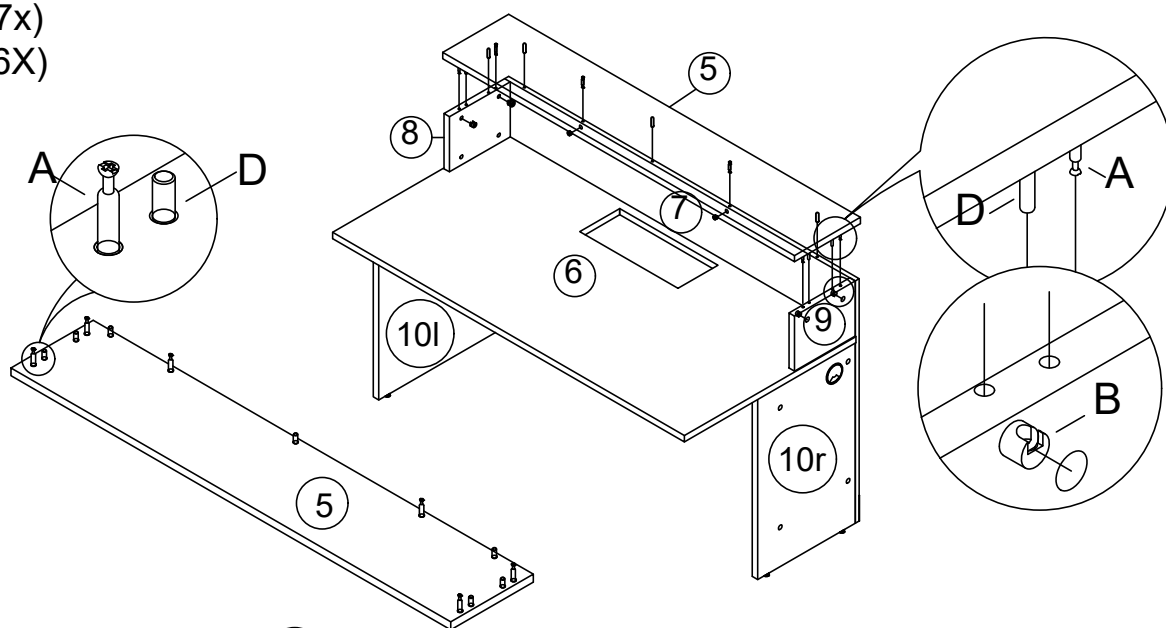
D(4x)



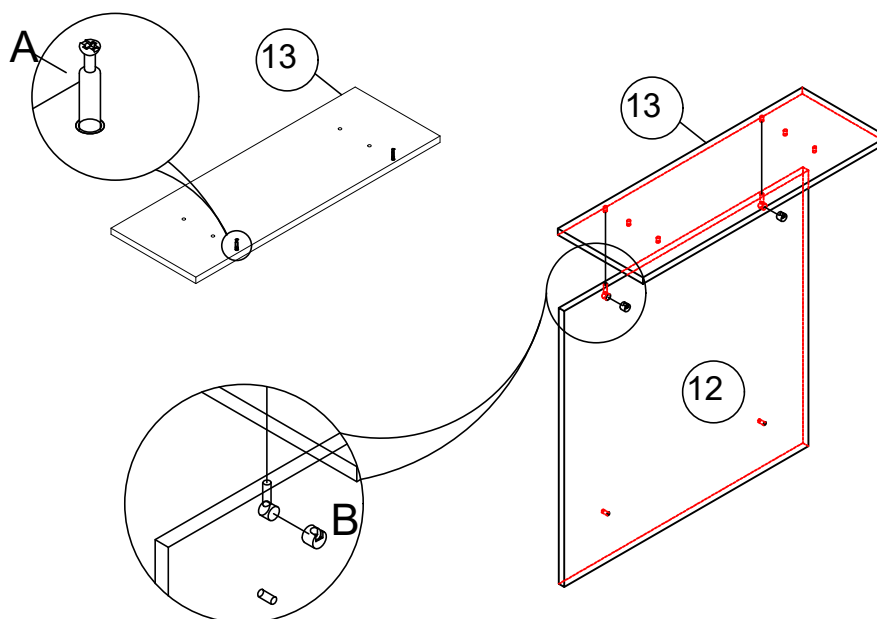
- 28. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS ON THE UNDERSIDE OF COUNTER TOP ⑤, THEN INSTALL "B" KLIX CAMS ON PANELS ⑦⑧ & ⑨, CONNECT COUNTER ⑤ ON TOP OF ⑧⑨ & ⑦. TIGHTEN.**

$$A(6x)$$
$$D(7x)$$

B(6X)



- 29. CONNECT PANEL (12) TO (13), USING "A" CAM SCREWS AND "B" KLIX CAMS.**

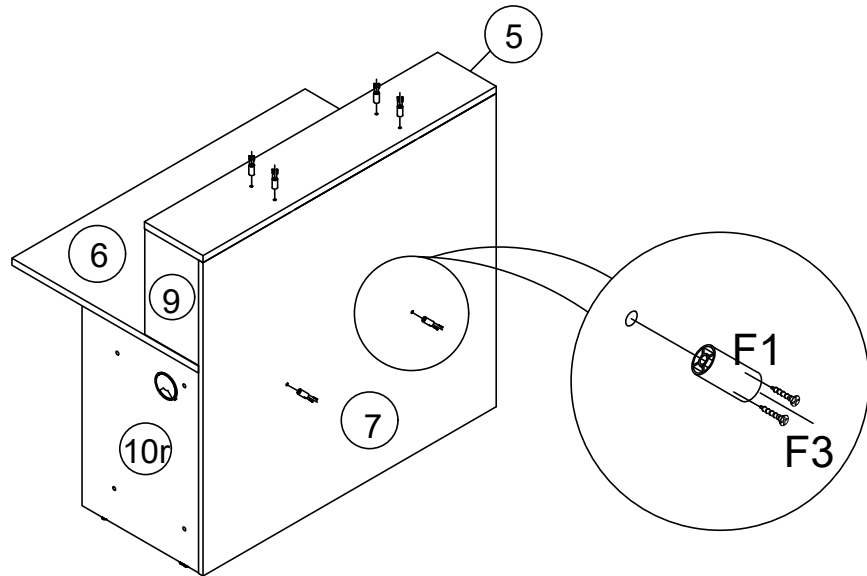
$$A(2x)$$
$$B(2x)$$




30. INSTALL "A" CAM SCREWS & "D" WOOD DOWELS ON THE UNDERSIDE OF COUNTER TOP ⑤, THEN INSTALL "B" KLIX CAMS ON PANELS ⑦ ⑧ & ⑨, CONNECT COUNTER ⑤ ON TOP OF ⑧ ⑨ & ⑦. TIGHTEN.

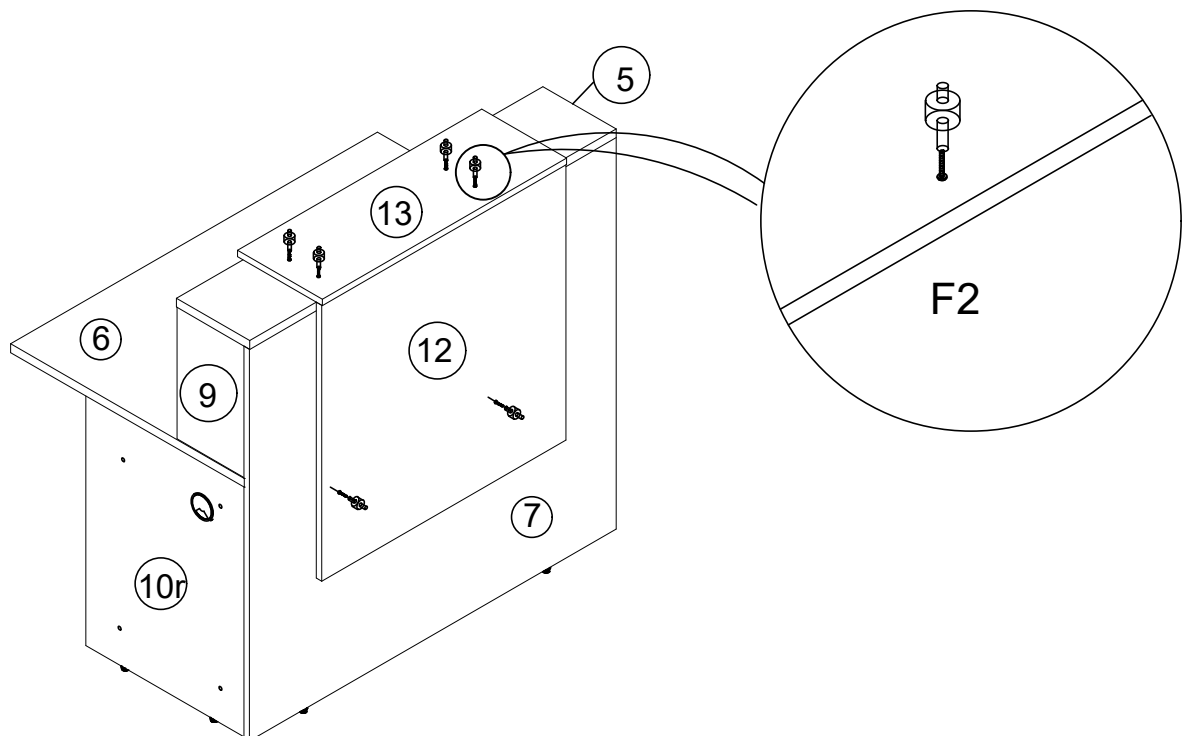
F1(6X)

F3(4X)



31. INSTALL PANEL ⑫ & ⑬ WITH "F2" SCREWS.

F2(6X)





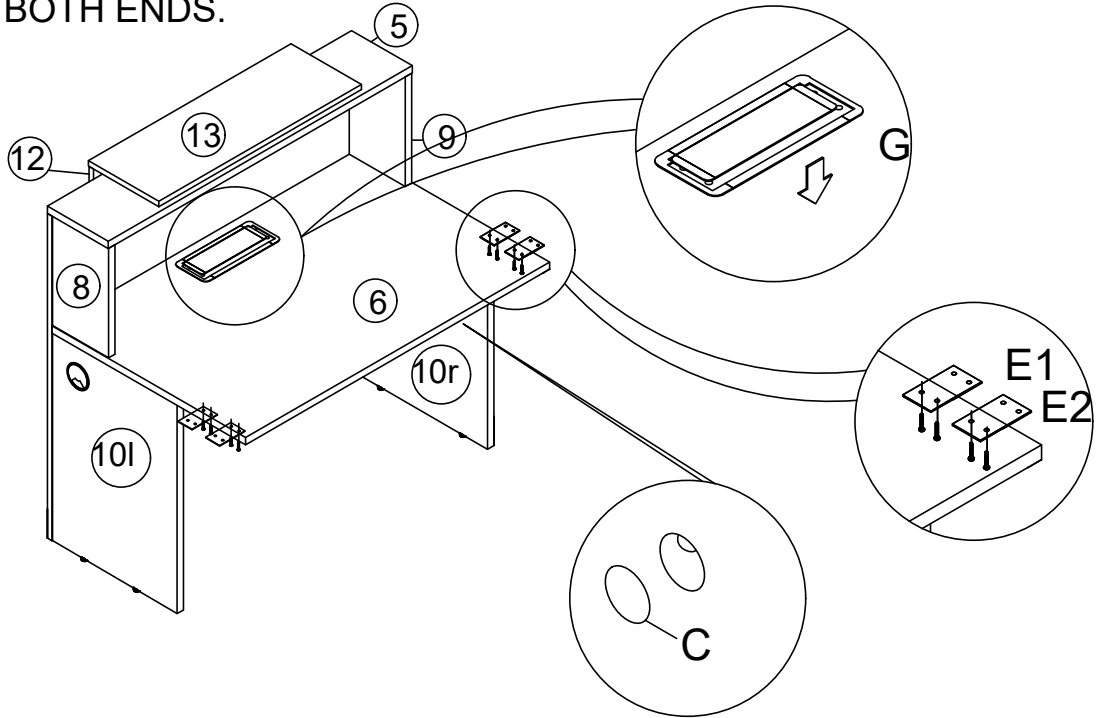
32. INSTALL "C" CAM COVER STICKERS TO COVER ALL EXPOSED KLIX CAMS .THEN INSERT "H" GROMMET. THEN INSTALL 2 "E1" PLATE USING "E2" SCREWS ON BOTH ENDS.

C(24x)

G(1x)

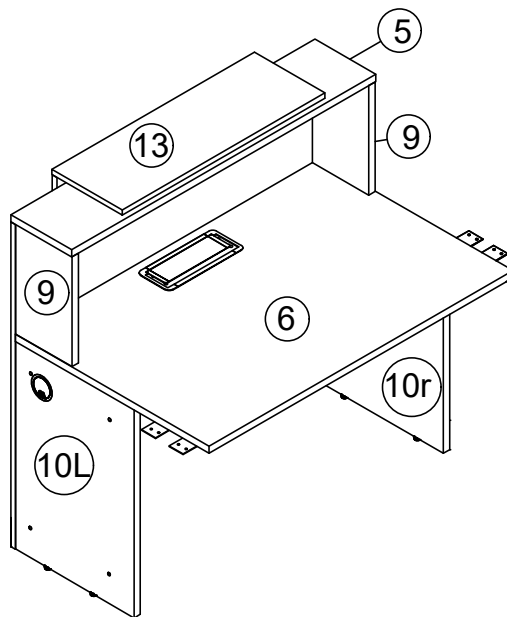
E1(4x)

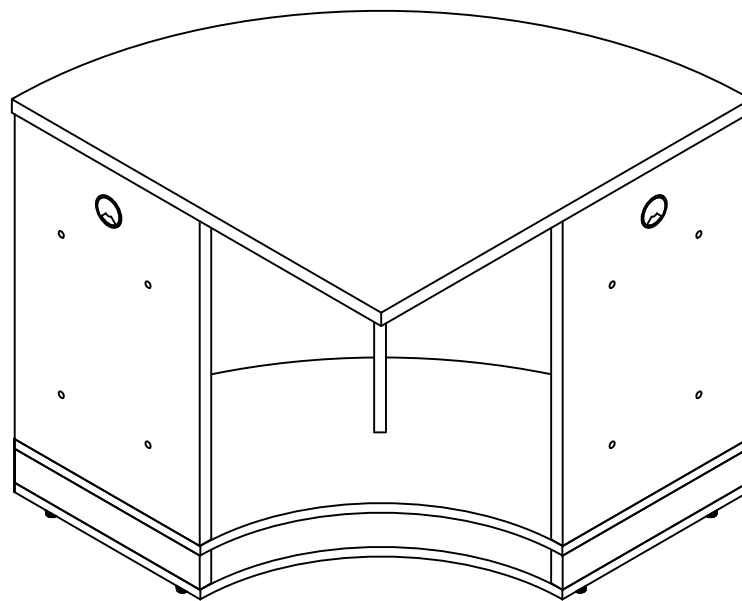
E2(8x)



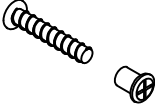
Note: Press in to fit.

33. COMPLETE (READY TO ATTACH BETWEEN 2 DESKS)





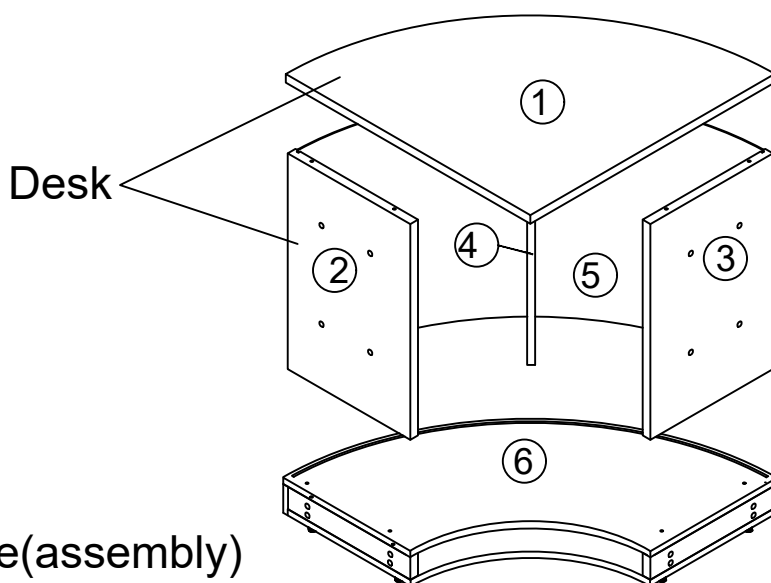


Assembly HARDWARE			
S/N	PICTURE	NAME	TOTAL QTY
A		CAM SCREW	20PCS
B		KLIX CAM	20PCS
C		CAM COVER STICKER	28PCS
D		CONNECTOR SCREW	4PCS
E		GROMMET	2PCS
F		LEVELER	5PCS

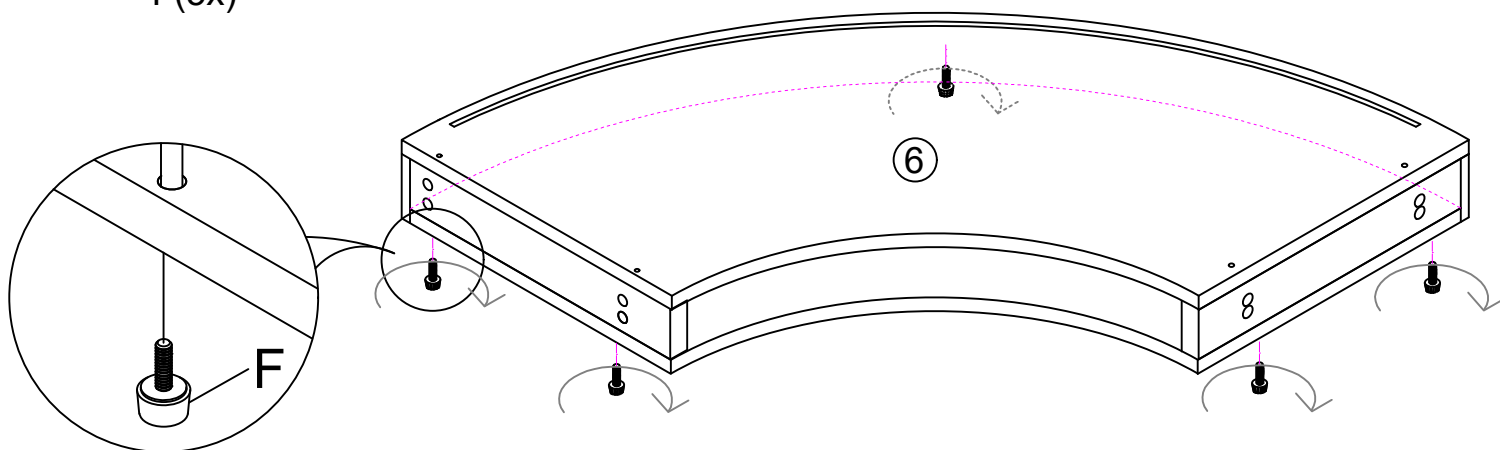


PART LIST

- ① Desk top
- ② Left side panel
- ③ Right side panel
- ④ Central panel
- ⑤ Front panel (2x-1 for spare use)
- ⑥ Base



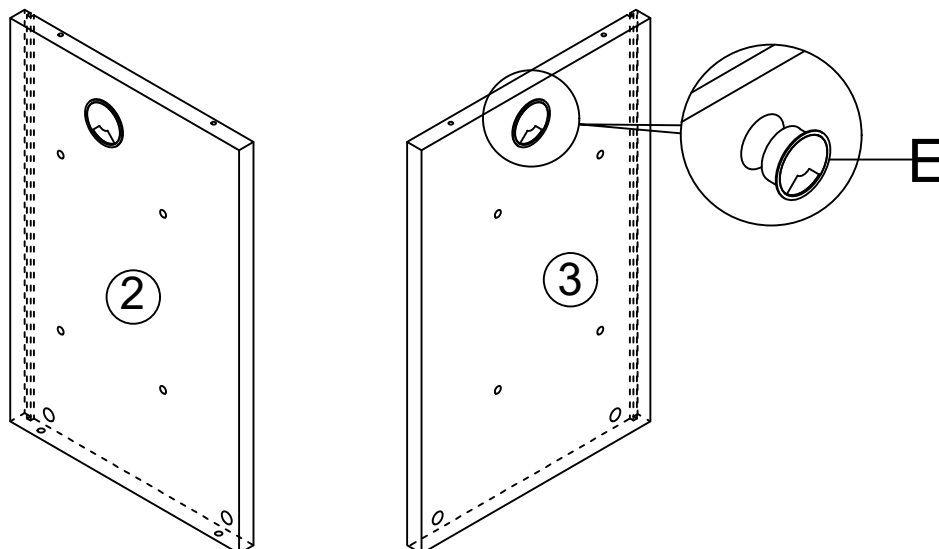
1. INSTALL "H" LEVELERS ON THE BOTTOM OF BASE.
F(5x)





ASSEMBLY INSTRUCTIONS

2. INSTALL "G" GROMMETS ON SIDE PANELS 2 & 3.
E(2X)

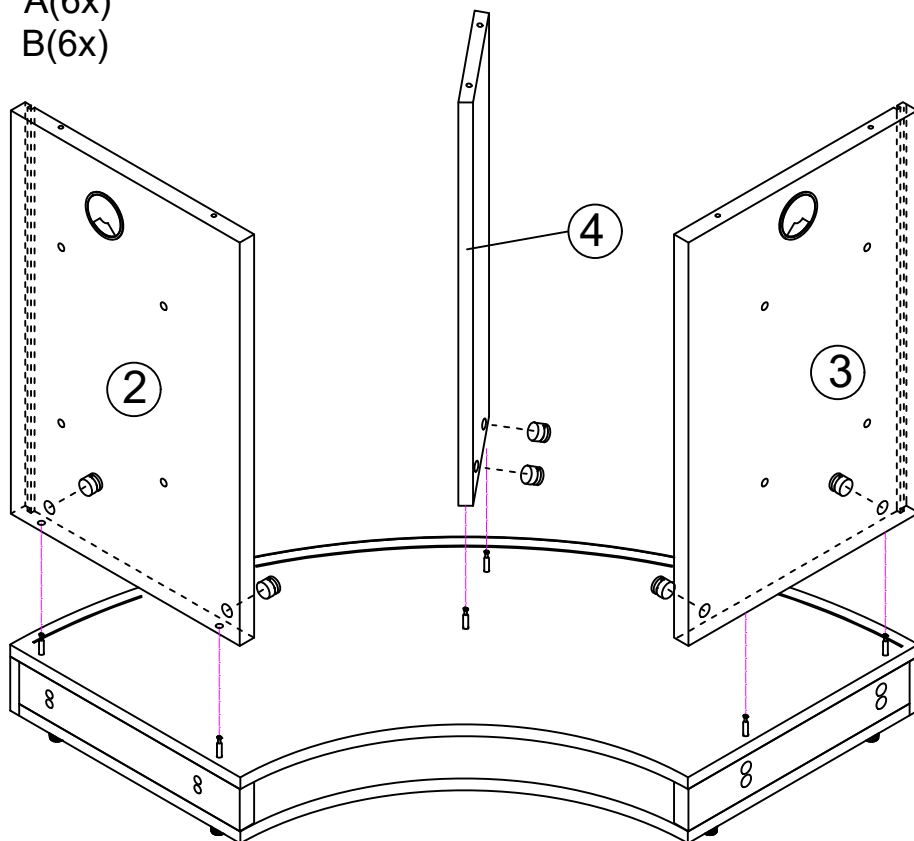


3. CONNECT BASE PART TO SIDE PANEL 2 & 3 & CENTER SUPPORT 4.
INSTALL CURVED BACK PANEL 5 AT LAST. SEE TWO STEPS BELOW.

<1> INSTALL "A" CAM SCREWS IN THE BASE AND "B" KLIX CAMS IN 2,3 AND 4
.CONNECT 2,3. AND 4 TO BASE PART ,TIGHTEN.

A(6x)

B(6x)



IMPORTANT:
FUNCTION OF KLIX CAX



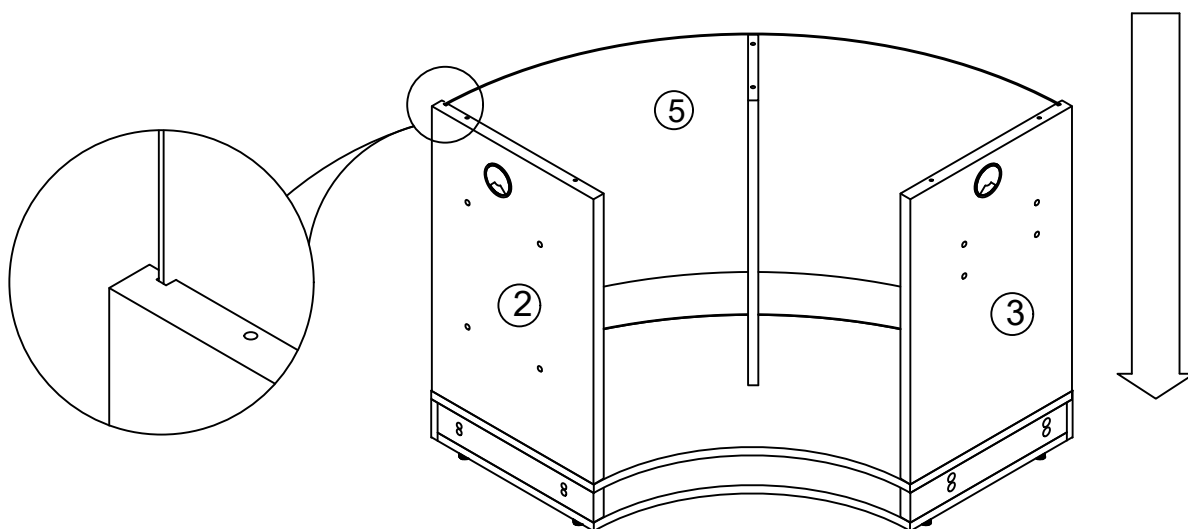
1/4 RIGHT
TURN FOR
LOCKING

MAKE SURE THE ARROW IS
POINTING TO THE OPEN
HOLE BEFORE INSERTING
INTO THE PANELS HOLE



ASSEMBLY INSTRUCTIONS

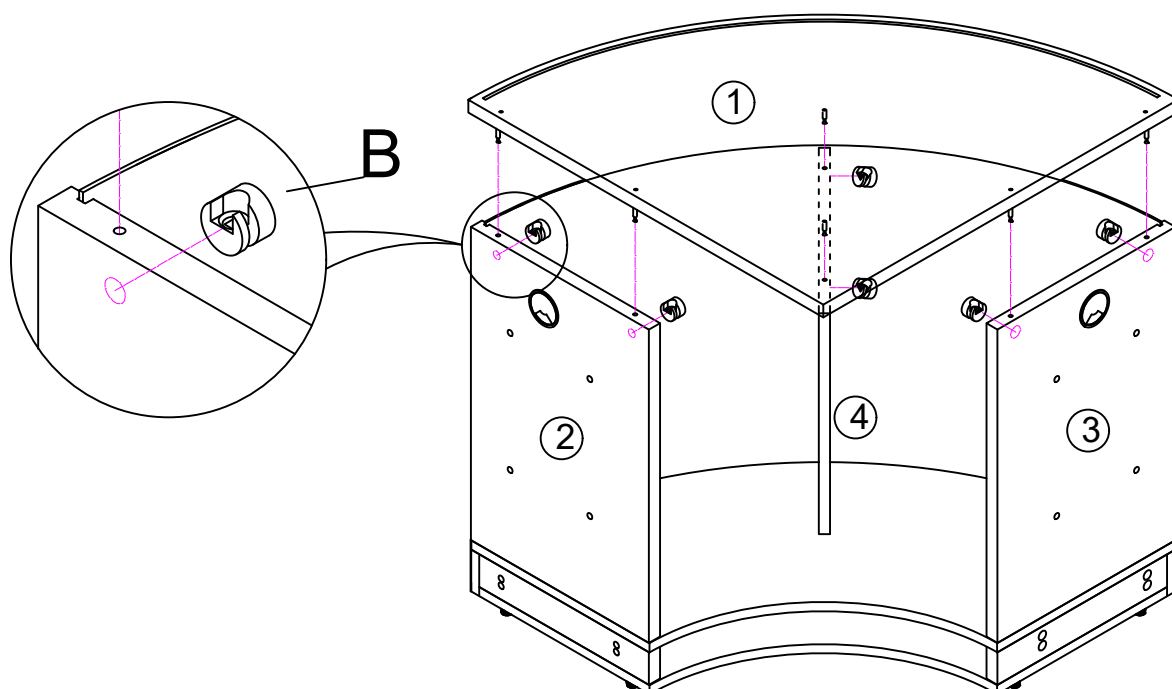
<2> BEND AND SLIDE CURVED BOARD 5
INTO GROOVES ON 2 AND 3 .



4. INSTALL "A" CAM SCREWS ON UNDERSIDE OF TOP 1. INSTALL "B" KLIX CAMS ON
PANELS 2,3 AND 4 . CONNECT PANEL 1 TO 2,3 AND 4 USING INSTALLED
CAM SCREWS AND KLIX CAMS. TIGHTEN.

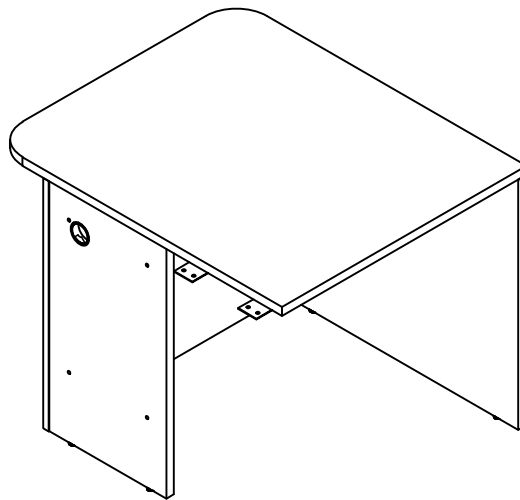
A(6x)

B(6x)



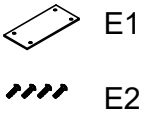


ASSEMBLY INSTRUCTIONS





ASSEMBLY INSTRUCTIONS

Assembly HARDWARE			
S/N	PICTURE	NAME	TOTAL QTY
A		CAM SCREW	10+1(SPARE)
B		KLIX CAM	10+1(SPARE)
C		CAM COVER STICKER	10+1(SPARE)
D		WOOD DOWEL	13+1(SPARE)
E		CONNECTOR BRACKET Ø6X12 SCREWS	4PCS
F		LEVELER	4PCS
G		GROMMET	2PCS

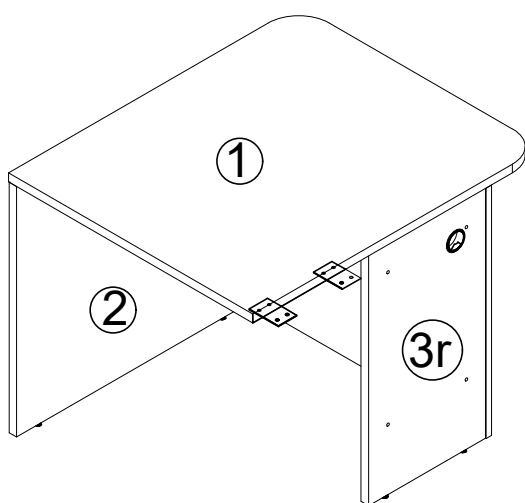


ASSEMBLY INSTRUCTIONS

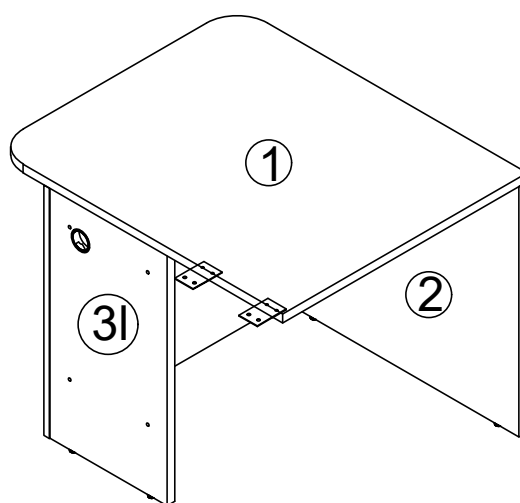
IMPORTANT: THERE ARE TWO OPTIONS FOR THIS ADA RETURN AS SHOWN BELOW.
PLEASE DECIDE WHICH ONE YOU NEED BEFORE BEGINNING ASSEMBLY.

OPTION 1

WHEN ATTACHING TO ANOTHER UNIT TO CREATE AN
END.
SEE STEPS 1 THROUGH 7.



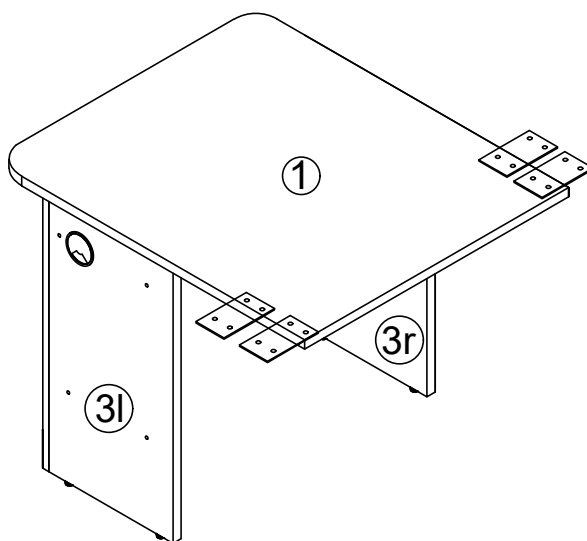
Left Hand Return



Right Hand Return

OPTION 2

WHEN USING IN BETWEEN TWO DESKS
SEE STEPS 8 THROUGH 14





OPTION 1:FOLLOWS STEPS 1-7 IF CREATING AN END.

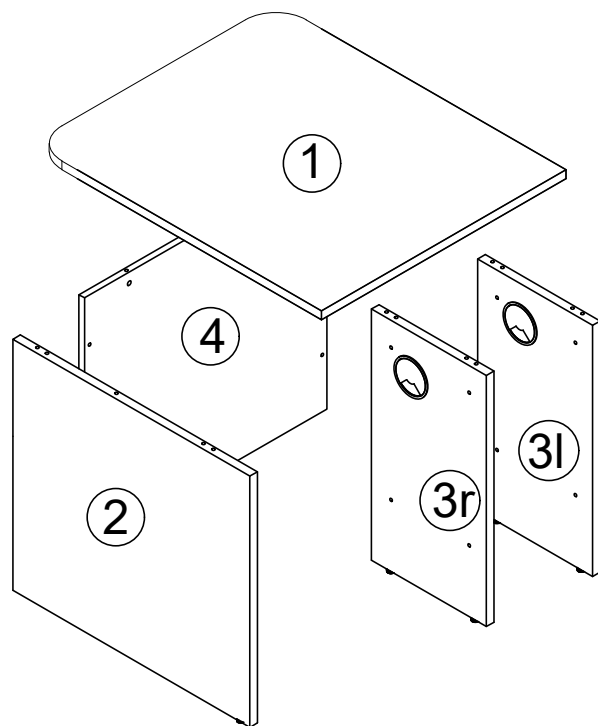
PART LIST

- ① RETURN TOP
- ② LARGE SIDE PANEL
- ③l LEFT NARROW SIDE PANEL
- ③r RIGHT NARROW SIDE PANEL
- ④ BACK PANEL

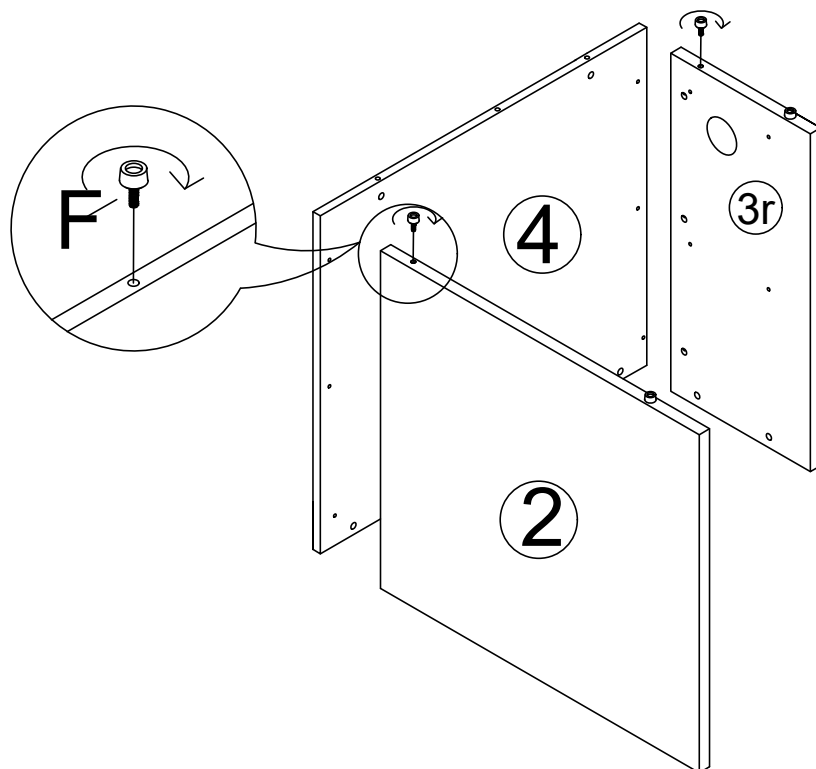
NOTE: Panels② is reversible.

When attaching to a curved desk or straight desk
use 1 panel②and panel③r to attach to the left side
of another desk.

Use 1 panel②and panel③l to attach to right side
of another desk.



1. INSTALL "I" LEVELERS ON THE BOTTOM OF PANELS ② ③r
F(4x)

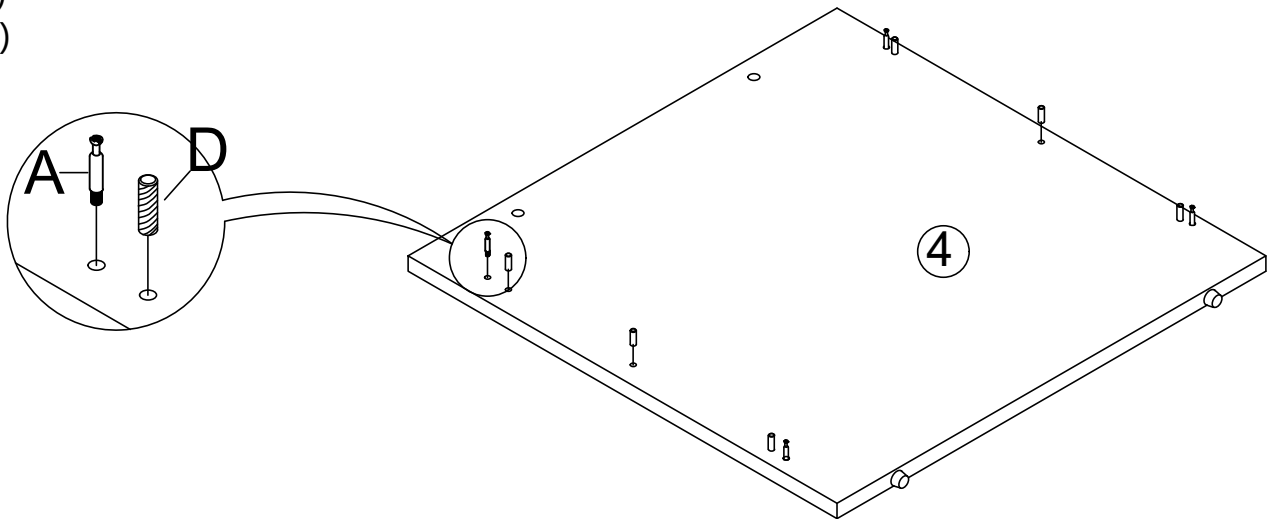




2. INSTALL "A" CAM SCREWS AND "D" DOWELS ON BACK ④.

A(4x)

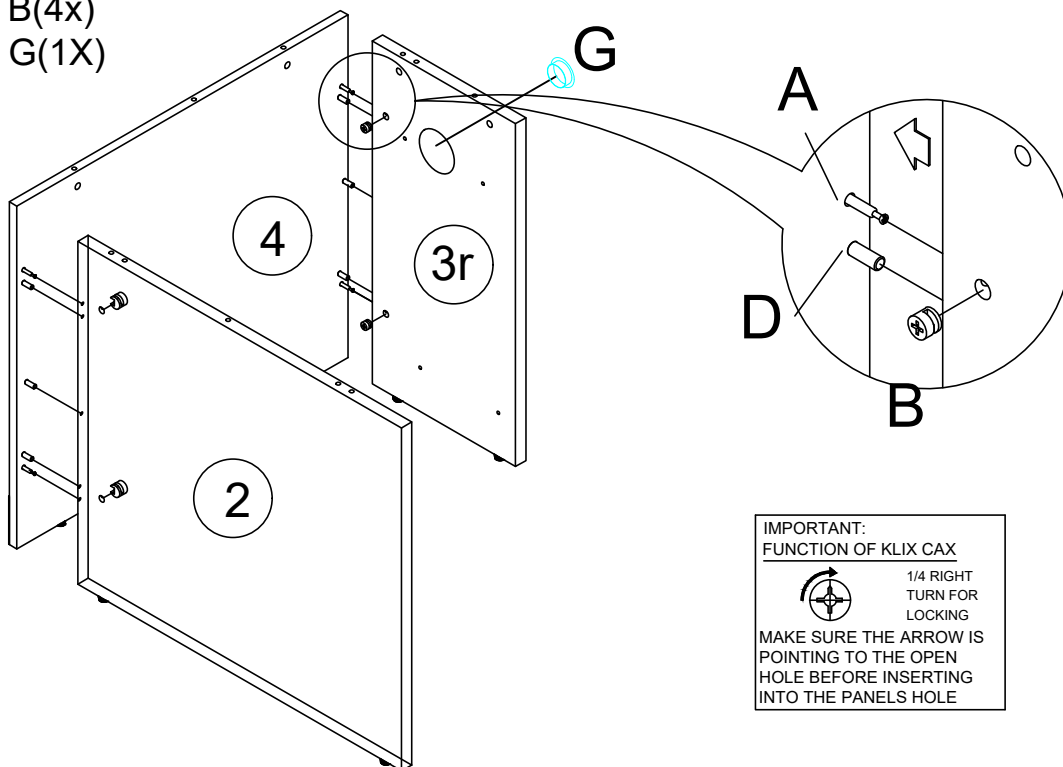
D(6X)



3. INSERT "B" KLIX CAM INTO SIDE PANELS ② & ③r, THEN CONNECT ② & ③r TO BACK ④ USING "A" CAMS SCREWS, "D" DOWELS, AND "B" KLIX CAMS. TIGHTEN.

B(4x)

G(1X)



Note:

Set up shown is for a left return end. There will be extra holes as panel ② can connect on either side.

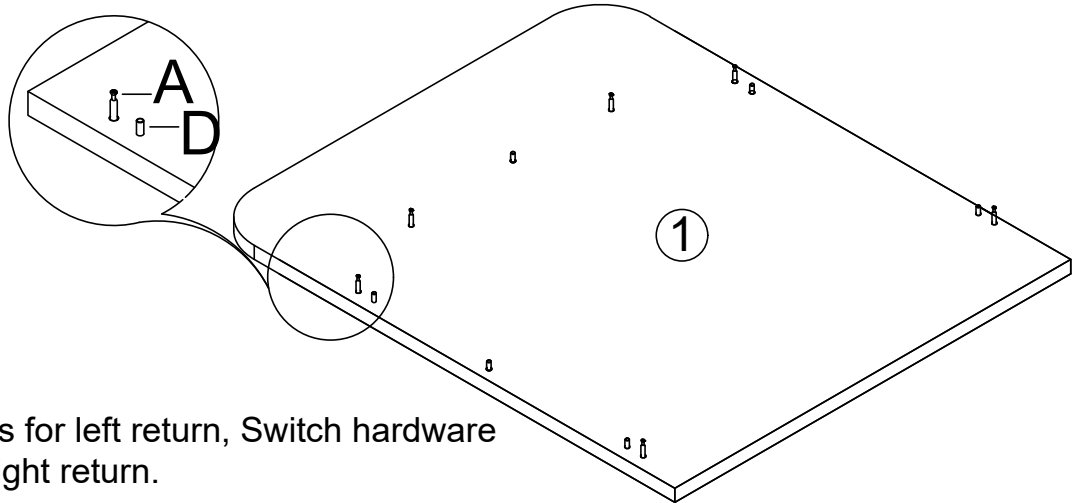


ASSEMBLY INSTRUCTIONS

4. INSTALL "A" CAM SCREWS & "D" DOWELS TO THE UNDERSIDE OF RETURN TOP ①.

A(6x)

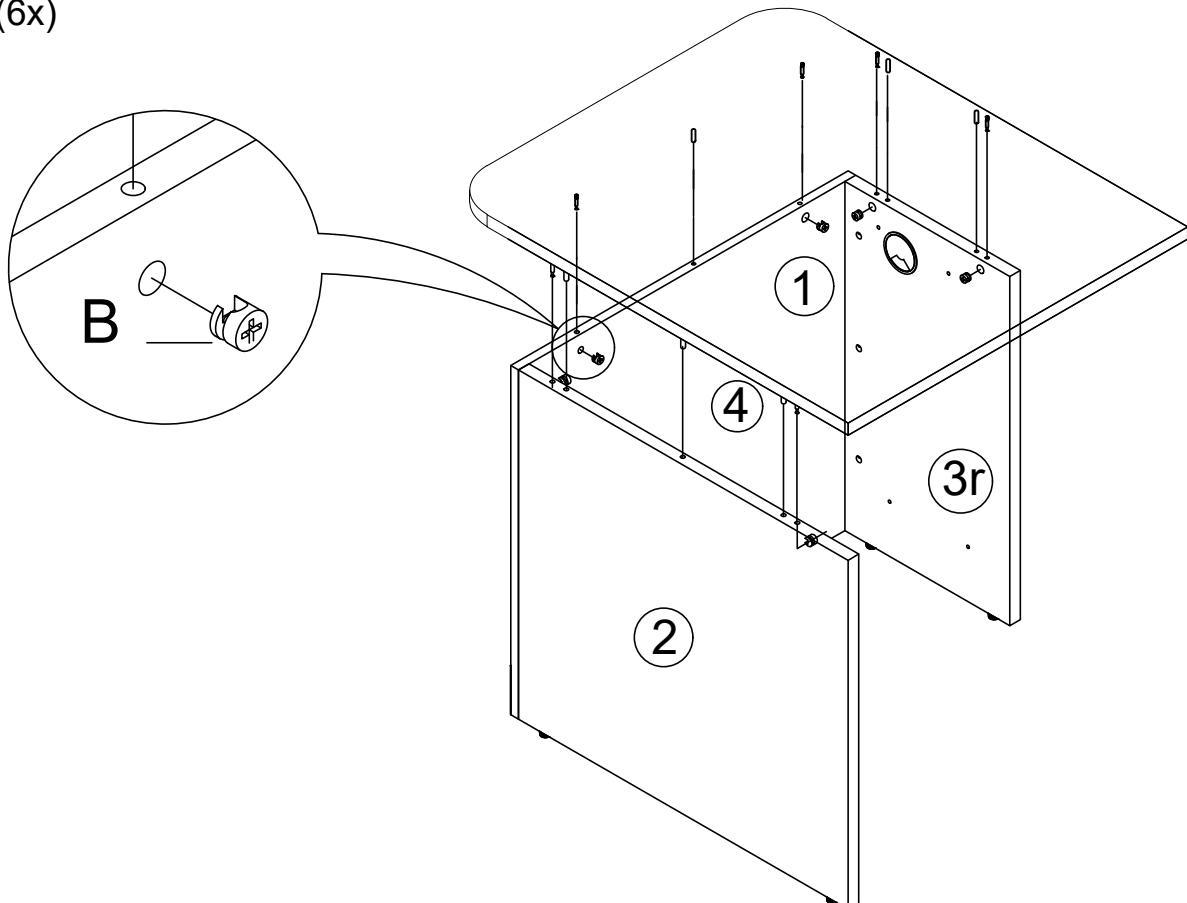
D(7x)



Note:

Hardware placement is for left return, Switch hardware to opposite sides for right return.

5. INSTALL "B" KLIX CAMS INTO SIDE AND BACK PANELS ② ③r AND ④. CONNECT RETURN TOP ① TO PANELS ② & ③r & ④ USING ALREADY INSTALLED "B" KLIX CAMS, "A" CAMS SCREWS AND "D" DOWELS. TIGHTEN. B(6x)





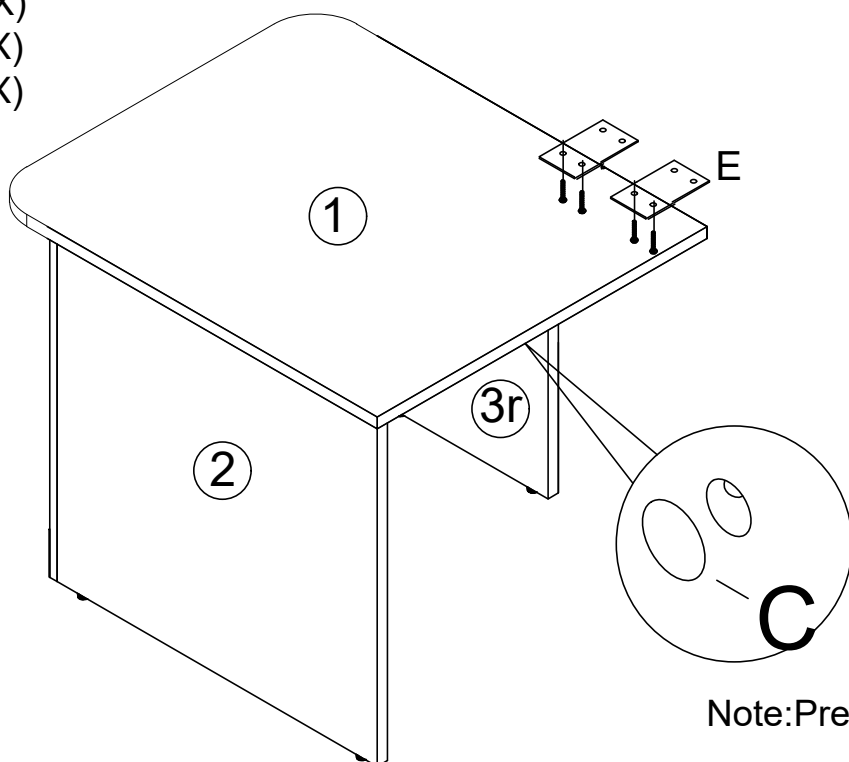
ASSEMBLY INSTRUCTIONS

6. INSTALL "C" CAM COVER STICKERS TO COVER ALL EXPOSED KLIX CAMS AND INSTALL "E" BRACKETS UNDER DESK TOP ① .

C(10X)

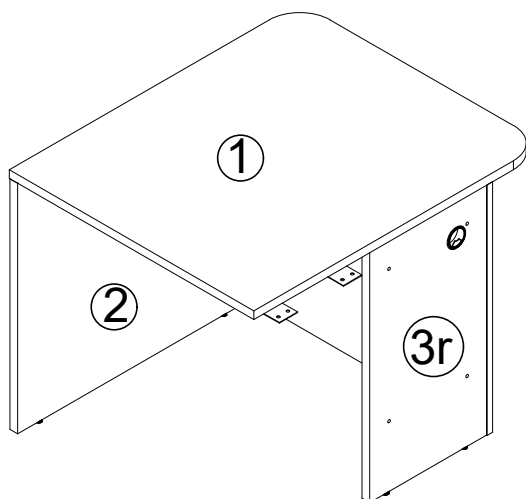
E1(2X)

E2(4X)

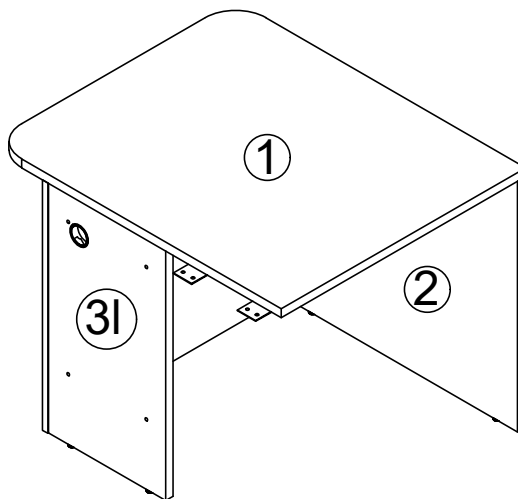


Note: Press in to fit.

7. COMPLETE, READY TO ATTACH TO ANOTHER DESK.



Left Hand Return



Right Hand Return

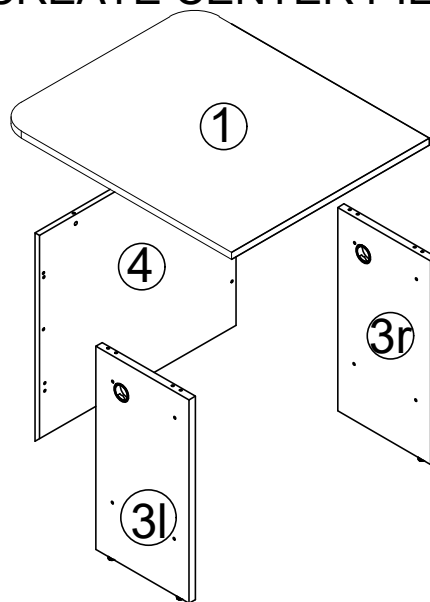


ASSEMBLY INSTRUCTIONS

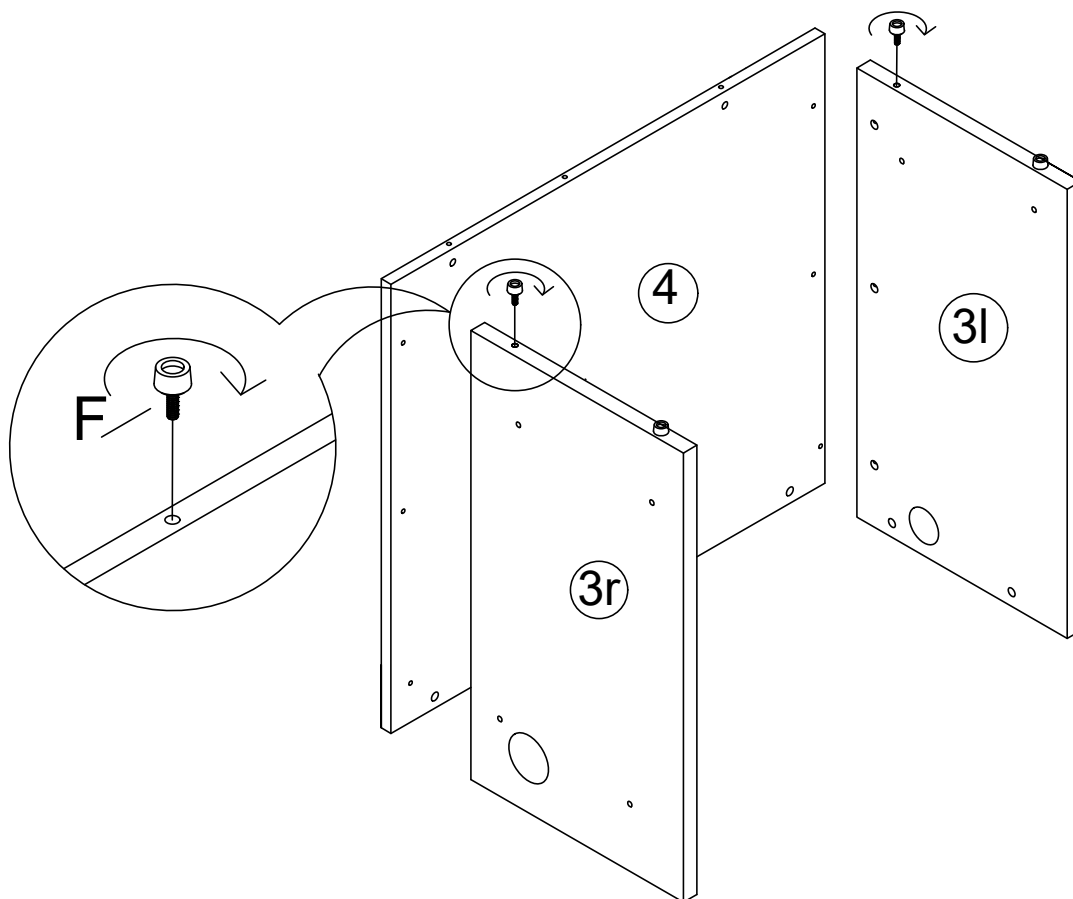
OPTION 2: FOLLOW STEPS 8 TO 14 TO CREATE CENTER PIECE
BETWEEN TWO DESKS.

PART LIST

- ① RETURN TOP
- ③ LEFT NARROW SIDE PANEL
- ③r RIGHT NARROW SIDE PANEL
- ④ BACK PANEL



8. INSTALL "I" LEVELERS ON BOTTOM OF PANELS ③l AND ③r .
F(4x)



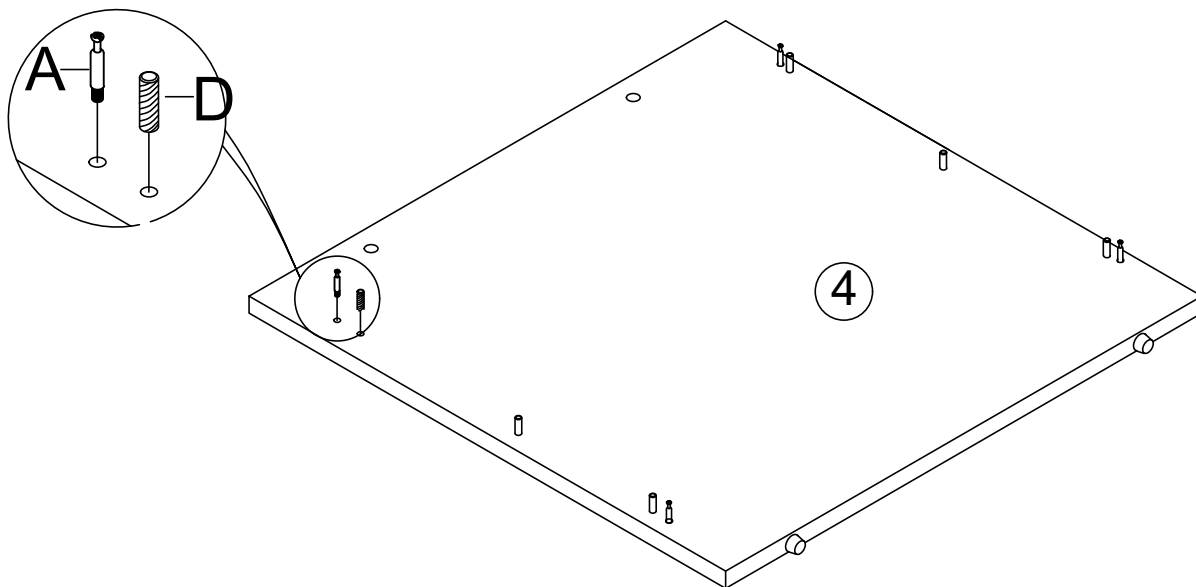


ASSEMBLY INSTRUCTIONS

9. INSTALL "A" CAM SCREWS AND "D" DOWELS ON BACK ④.

A(4x)

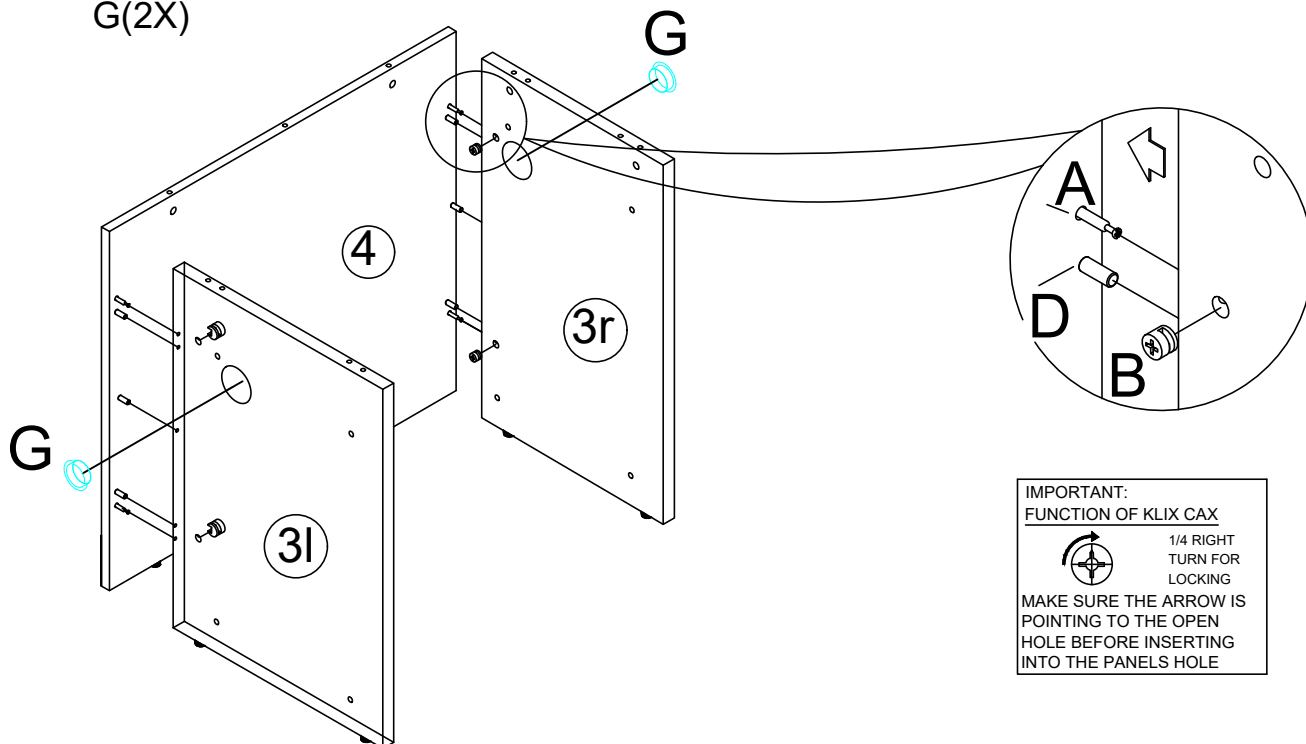
D(6X)



10. INSERT "B" KLIX CAM INTO SIDE PANEL ③l AND ③r, THEN CONNECT ③l AND ③r TO BACK ④ USING THE "A" CAMS SCREWS, "D" DOWELS, AND "B" KLIX CAMS. TIGHTEN.

B(4x)

G(2X)



IMPORTANT:
FUNCTION OF KLIX CAM



1/4 RIGHT
TURN FOR
LOCKING

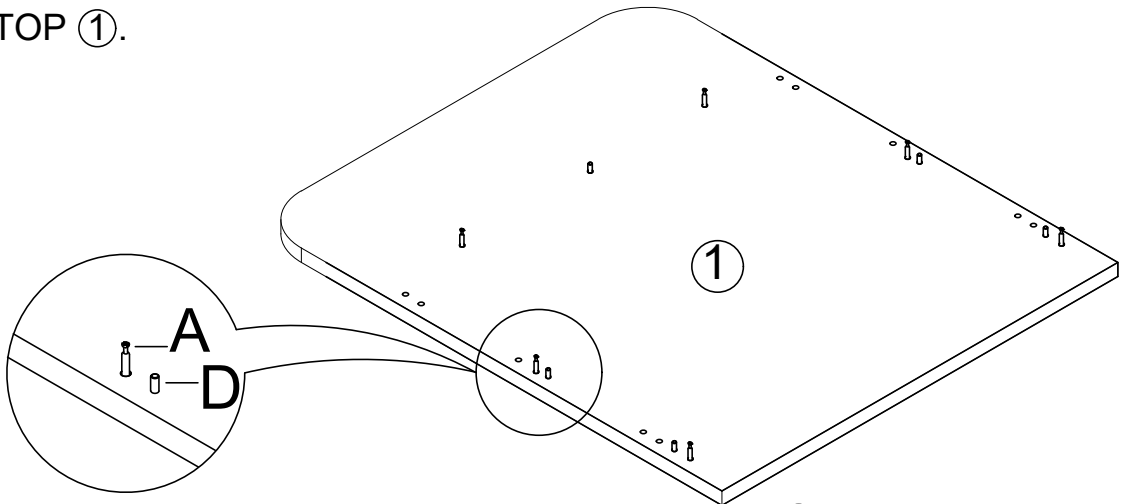
MAKE SURE THE ARROW IS
POINTING TO THE OPEN
HOLE BEFORE INSERTING
INTO THE PANELS HOLE



11. INSTALL "A" CAM SCREWS & "D" DOWELS TO THE UNDERSIDE OF RETURN TOP ①.

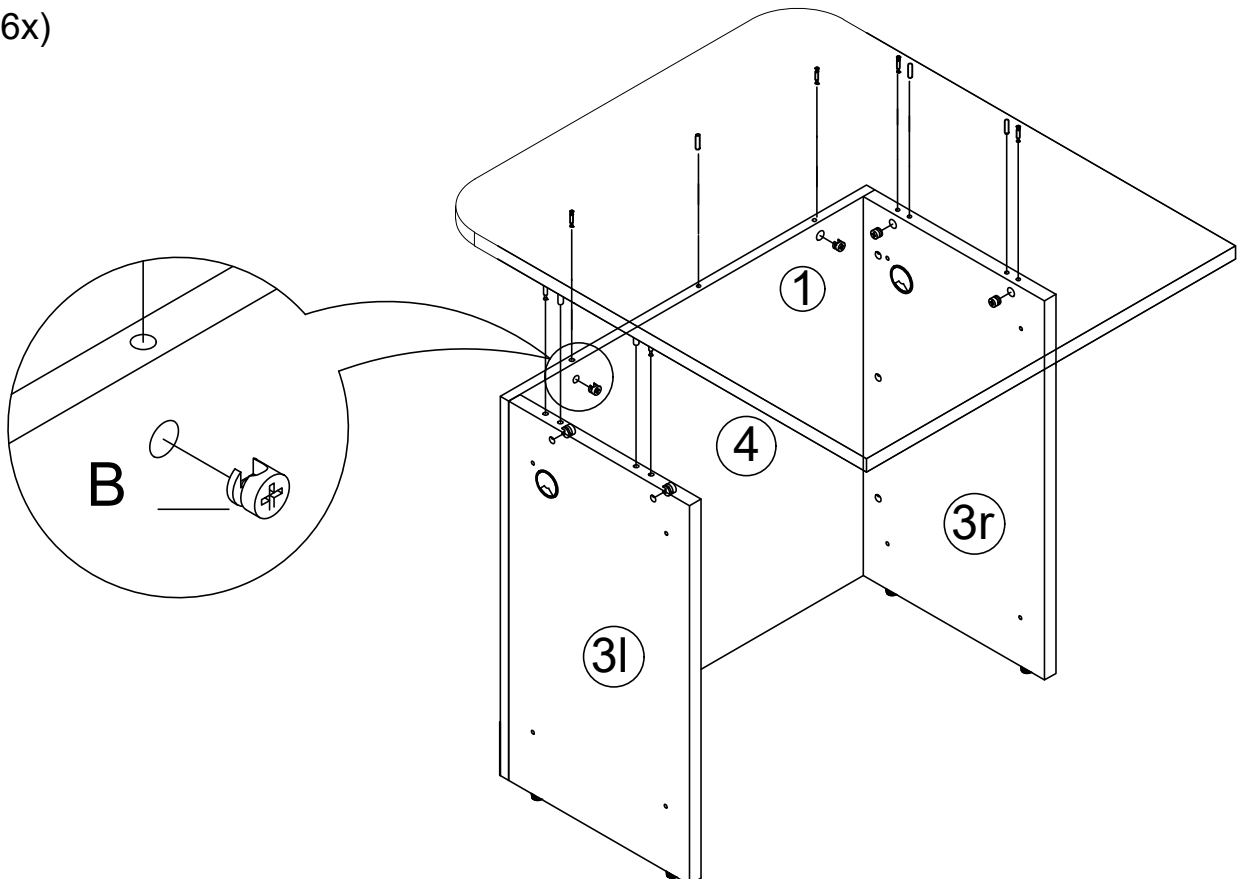
A(6x)

D(5x)



Note: As the desktop needs to be able to attach to side panels ② and ③, there will be some empty holes.

12. INSTALL "B" KLIX CAMS INTO SIDE AND BACK PANELS ③ ③r & ④. CONNECT RETURN TOP ① TO PANELS ③ ③r & ④ USING ALREADY INSTALLED "B" KLIX CAMS, "A" CAMS SCREWS AND "D" DOWELS. TIGHTEN. B(6x)



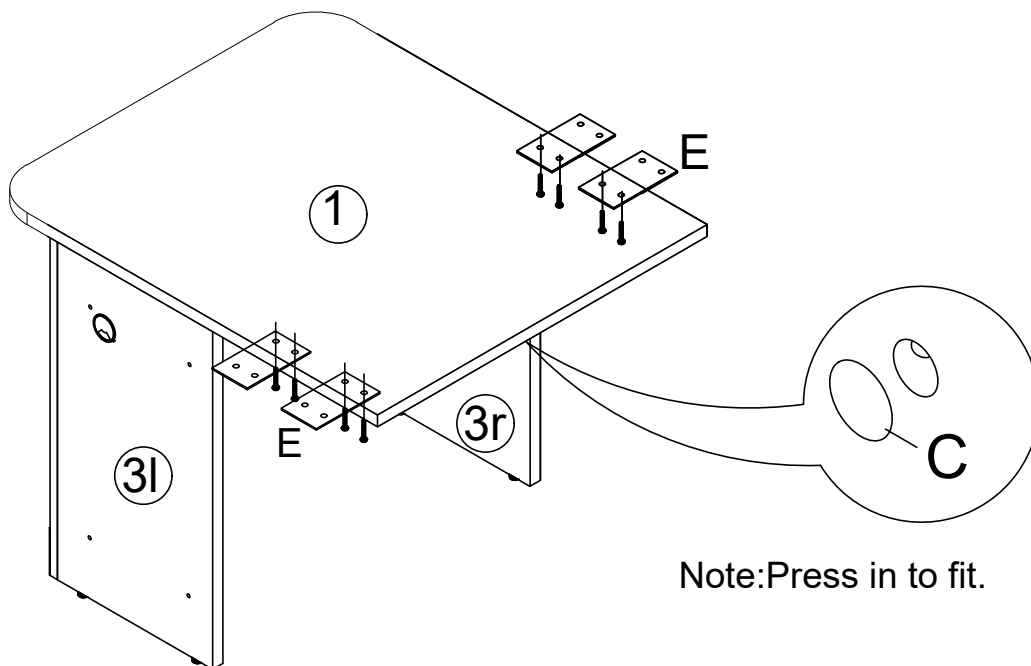


13. INSTALL "C" CAM COVER STICKERS TO COVER ALL EXPOSED KLIX CAMS AND INSTALL "E" BRACKETS UNDER DESK TOP ①.

C(10X)

E1(4X)

E2(8X)



14. COMPLETE (READY TO ATTACH BETWEEN TWO DESKS.)

