REGISTRATION FORM

PROFESSIONAL TRAINING COURSE:
☐ ($150) $_______ OR

SKILLSHOPS:
☐ Understanding Myself and Others ($75) $_______
☐ Church Financial Management ($75) $_______

ACCOMMODATIONS:
Two nights and 6 meals:
☐ Patterson Place ($151.00) $_______
☐ Auditorium Bedrooms ($103.00) $_______

Monday night lodging and Tuesday breakfast:
☐ Patterson Place ($57.50) $_______
☐ Auditorium Bedrooms ($33.50) $_______

Meals ONLY, no lodging required – check all requested:
☐ Tuesday lunch ($8.50)  ☐ Wednesday supper ($9.50)
☐ Tuesday supper ($9.50)  ☐ Thursday breakfast ($7.50)
☐ Wednesday breakfast ($7.50)  ☐ Wednesday lunch ($8.50)

Total Cost of all Meals requested: $_______

TOTAL AMOUNT ENCLOSED:

$ Conference fee plus accommodations/meals. Please make your check payable to: Mississippi Baptist Convention Board.

FOOD ALLERGIES:
We will try to accommodate any of which we are made aware.

QUESTIONS?
Contact Vesta Clary at 601-292-3310 or E-mail vclary@mbcb.org.
Registration Deadline: Tuesday, August 6, 2019
Jane is the Executive/Discipleship Pastor at Crossroads Community Church in Elmore, Alabama. She has served on staff for more than 30 years. Areas of responsibility include managing the business affairs of the church, coordinating the work of committees and ministry teams, staff liaison for Women’s Ministry, lead the Disciple-making area, and assist in pastoral duties.

She served as a Certified Instructor for Ministry Assistants and Secretaries, LifeWay Christian Resources, Nashville, Tennessee. She currently leads conferences across the United States for support staff members.

PROFESSIONAL TRAINING COURSE:

The office professional training course has been revamped and improved! It is divided into seven specialty areas. A certificate of completion is awarded. There is NO exam.

“Every Ministry Support Professional Should Know . . .”

“ . . . What Your Church/Denomination Believes and Why”

“ . . . Thyself and to Thyself and Christ Be True”

“ . . . How to Effectively Use Your Leadership and Organization Skills”

“ . . . How to Communicate Successfully”

“ . . . How the Church and Ministry Office Should Handle Its Finances”

“ . . . How to Manage the Administrative Tasks of the Church”

“ . . . How to Minister in Your Support Position”

THE SKILLSHOP TOPICS OFFERED THIS YEAR:

UNDERSTANDING MYSELF AND OTHERS

This Skillshop will guide you in becoming the person God intended you to be by discovering God’s original design for you. You will learn how your moods affect your emotions. You’ll discover your own personality traits and you’ll learn how to work with different personalities. You will develop skills to cultivate your potential through acceptance and emotional maturity. As part of this Skillshop you will participate in “Leading From Your Strengths” workshop (led by Dr. Michael Lee). You will gain insight into how God has wired you to give and receive communication and understand how you are naturally motivated by applying your God-given strengths to daily life. Focusing on the value and uniqueness of others, you will learn to apply your strengths to reach team goals and discover strategies to grow relationships and build bridges in your personal and professional life. Upon registration, you will receive a special code to complete the “Leading From Your Strengths” online assessment before attending the Skillshop.

CHURCH FINANCIAL MANAGEMENT

Managing the office financial records is a weighty responsibility that requires integrity, timeliness, and accuracy. You also need to understand the most recent government requirements for reporting contributions and payroll deductions. Church Financial Management identifies the essential internal controls for sound financial management and helps you establish basic policies and procedures that conform to current regulations. Additional information will be presented by MBCB Personnel: Paul Pinson, Director, Financial Services; Rick Blythe, Director, Stewardship; and Tim Ruth, Financial Services Consultant.

FACILITIES: Beautiful Camp Garaywa in Clinton is the setting for your time of refreshing and study.

IF YOU HAVE A LONG DISTANCE TO TRAVEL:

Come on Monday. Arrangements can be made for accommodations (at an additional cost) on Monday evening and breakfast on Tuesday morning. However, no meal will be served on Monday evening.

IF YOU DO NOT NEED LODGING: You may choose to eat some meals. You will need to indicate the meals you plan to eat at Camp Garaywa and include a check to cover the costs of those with the Reservation Form. The cost per meal is: breakfast $7.50; lunch $8.50; supper $9.50.

REGISTRATION FEES:

This will cover the cost of the conference fee, study guide and all materials.

* Professional Training Course – Conference fee: $150
* Skilloshops – Conference fee: $75 per Skilloshop

ACCOMMODATION FEES:

* Patterson place: $50 per night (based on two persons per room)
* Auditorium Bedroom: $26 per night (could be multiple persons per room if needed)
* All linens are furnished at both locations.
* Monday evening accommodations and breakfast on Tuesday morning will be an additional cost of $53.50 (Patterson Place) or $33.50 (Auditorium Bedroom).
* You may attend only one Skilloshop if desired. But please contact Vesta Clary for accommodation adjustment, or register online.

NOTE NEW TIME: Registration will begin Tuesday at 8:00 a.m. and classes at 8:15 a.m. Classes will end Thursday at noon.

I would like to enroll in:

Professional Training Course Tues.-Thurs. noon OR

CHURCH FINANCIAL MANAGEMENT Tues. 8:15 a.m.-Wed. 10:00 a.m.