

For our Operations team at Carhartt EMEA/PAC Amsterdam, we are looking for a

Logistics Associate

The Logistics Associate supports the Logistics Coordinator with all logistics-related activities. These activities are related to inbound deliveries from our (international) suppliers to our 3PL warehouse facilities as well as outbound shipments and distribution. They include determining, coordinating and monitoring 3PL fulfillment center activities, quality and performance. Furthermore, this role is involved in the reconciliation of inventory discrepancies.

Duties and Responsibilities

Inbound Shipments to EMEA Distribution Center (3PL):

- Utilize transportation providers' systems and reports to facilitate and track the movement of goods into, out off EMEA. Provide updated reporting to Logistics Coordinator / stakeholders.
- First point of contact for all incoming freight queries and investigations. Support coordination of delivery schedules with logistics suppliers from port to final destination.
- Monitor all electronic data transfers that provide advance shipping notifications for accuracy and where necessary adjust delivery dates to reflect accurate delivery schedules. Create and adjust the ASN's and/or PO's.

Order Management/Outbound shipments at EMEA Distribution Center (3PL):

- Use 3PL's reports to facilitate and track the movement of orders being fulfilled in the EMEA 3PL network. Monitor the orders at the 3PL, troubleshoot ageing and determine priorities.
- Act as liaison between Carhartt and 3PL's to maintain issue logs and work with the Logistics Coordinator and 3PL management on resolution of issues.
- Assure daily and weekly reports and metrics are distributed from 3PL's to internal stakeholders.

Logistics Process/Support

- Deliver project development support to multiple departments within Carhartt with logistics requirements.
- Support the creation of logistics standard operating procedures (SOP's) and tracking of projects. Ensures that all required processes and procedures are followed.
- Maintain the Carhartt Routing Guide for all vendors, including vendor compliance to customers and retailers.
- Supports the monitoring and maintaining of established Key Performance Indicators (KPI), Metrics and Measurements with Logistics Provider(s).
- When required, actively involved in resolving inventory and/or order discrepancies.
- Participate in the periodical meetings related to performance management of transportation and distribution operations for Carhartt EMEA/PAC.

What do you bring to the table?

- Minimally MBO 4 level education, preferably in logistics/supply chain
- Minimally 1 - 2 years of work experience in a similar and relevant environment/ logistics role (preferably excluding internship experience)
- Working knowledge of 3PL Distribution service providers, Freight Forwarding, Exports and Customs Compliance
- Understanding of global logistics and freight and distribution management routines
- Knowledge of Inventory Management, Warehouse Management; Customs Compliance Training is an added benefit
- Planning and organizational skills, with demonstrated ability to prioritize workload while keeping attention to detail, ability to work (semi-)independently and effectively.
- Business level knowledge of the Dutch and English language required, additional proficient skills in French and/or German are a plus.
- Strong skills in MS Office (Excel, Power Point, Word) and ERP system (SAP S/4 HANA).
- Excellent written and oral communication skills, with the proven ability to communicate with all levels including management and retail partners.
- Quick learner with ability to work in a team environment.
- You are living in the greater Amsterdam area.

Application process

We will (only) contact candidates with a suitable background (see entry requirements), living in the Netherlands and who are a potential match for this role.