DYMO

LabelWriter®

High-Speed, Wide-Format Label Printer for Heavy-Duty Use

4XL



How to Print 4" x 6" Etsy™ Shipping Labels

with your DYMO LabelWriter 4XL Label Printer

Before you begin:

- Make sure your computer is connected to the Internet
- Follow the instructions in the LabelWriter 4XL Quick Start Guide for 'Unpacking your LabelWriter Printer,' and 'Connecting your LabelWriter Printer'
- Load your printer with DYMO 4" x 6" Shipping Labels. Follow the instructions in the LabelWriter 4XL Quick Start Guide for 'Loading Labels'



Seven steps to printing the labels:



3 Review the default 'Ship From' address, and make changes if necessary. Click 'Continue'

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A page appears displaying your orders. Select the orders you want to ship. For each order specify your Shipping Method, Package Type and Weight, Insurance if any, and Signature Confirmation if required. Etsy will automatically calculate and display your shipping cost

> **NOTE:** If USPS[®] postage rates have changed recently, Etsy may display a pop-up message informing you of the change, and a link to more information. Click 'No thanks, I'm all set' to remove the pop-up.



5 Under 'Download Preference' (in the bottom right of the page) make sure 'Format for 4x6 Label Printers' is selected. Then click 'Confirm and Buy' (near the top right of the page) 6 In the 'Confirm your purchase' pop-up message, review the information and click 'Buy and Send Notification.' In the next pop-up click 'Download Shipping Labels'



 Etsy sends your label(s) in a PDF file. Open the PDF file in Adobe Acrobat Reader (or another PDF reader) and select the Print command. When the Print dialogue box appears, make sure to select the LabelWriter 4XL printer. Then click 'OK' to print your label(s)





Produced by: DYMO, Atlanta, GA 30328 800-426-7827: www.dymo.com ©2013 Sanford, L.P.

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